

CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN

BY-LAW NO. 17-524

**Being a By-Law to establish a Schedule of Fees for the
Corporation of the Township of South Algonquin.**

WHEREAS Section 390 and Section 391 of the Municipal Act 2001 authorizes the Council and Local Boards to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of the municipality or the Local Board and for the use of its property;

AND WHEREAS the Council of the Corporation of the Township of South Algonquin deems it advisable to update the Schedule of Fees for the Corporation of the Township of South Algonquin;

NOW THEREFORE the Municipal Council of the Corporation of the Township of South Algonquin enacts as follows:

1. THAT attached hereto as **Schedule 'A'** to this by-law is an updated Schedule of Fees hereby ratified and imposed for the Corporation of the Township of South Algonquin from the effective date and ensuing years and will remain in effect until such time as it is amended in part by resolution or By-Law.
2. THAT all fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement is made to the contrary and approved by the municipality.
3. THAT in the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Rolls for the properties in arrears (when possible) for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
4. THAT the CAO/Clerk-Treasurer or designate is hereby delegated as the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
5. Any other By-Law relative to fees that is inconsistent with or antedating this by-law is hereby repealed.
6. THAT this By-Law will come into force and take effect as of the date of passing.

READ A FIRST AND SECOND TIME on February 16, 2017

MAYOR - Jane Dumas

Holly Hayes CAO/Clerk-Treasurer

READ A THIRD TIME PASSED AND ENACTED on February 16, 2017

MAYOR –Jane Dumas

Holly Hayes CAO/Clerk-Treasurer

SCHEDULE 'A'

SCHEDULE OF FEES – TOWNSHIP OF SOUTH ALGONQUIN

Type of Service	Fee
Animal Shelter	
Township Collection Fee	\$200.00
Plus all impound fees and additional sums charged by Animal Shelter	Cost recovery
Building Permit Fees:	
Residential	
a. New Buildings (habitable)	\$.50/sq./ft
b. Additions, renovations, alterations or repairs (minimum \$100.00)	\$.30/sq./ft
c. Garage, carport or accessory building (minimum \$100.00)	\$.30/sq./ft
d. Installation of a building unit fabricated or moved (minimum \$100.00) from elsewhere (e.g. mobile home-factory built home)	\$.50/sq./ft
Commercial & Industrial	
a. New buildings or structure	\$.50/sq./ft
b. Additions, renovations, alterations or repairs (minimum \$100.00)	\$.30/sq./ft
c. Any tower not falling under federal/provincial jurisdiction or structure exceeding one hundred (100) feet in height: \$1,000.00 for the first one hundred (100) feet; and \$6.00 per foot for every foot over one hundred (100) feet	
d. Any temporary structure or tower not falling under federal/provincial jurisdiction will require a deposit of \$3000.00	
Other	
a. Swimming Pool & Fence Enclosure	\$100.00
b. Prefabricated truss arch structures & decks	\$100.00
c. (i) Residential Demolition Permit	\$150.00
(ii) Commercial Demolition Permit (under 6000 sq. ft.)	\$150.00
(iii) Commercial Demolition Permit (over 6000 sq. ft.)	\$250.00
e. Requested site inspections prior to applying for permit	\$100.00 (if permit issued, fee to be included in permit fee)
g. Construction commencing before permit is applied for or issued.	Equal to permit fee or a minimum \$100.00
f. Change of Use Permit	\$150.00
g. Transfer of Permit	\$75.00
h. Occupancy Permit/Completion Permit	\$50.00
i. 1 On site visit/inspections and or re-inspections over and above what is required	\$100.00 per visit
j. Inspection of lands pertaining to septic, wells, severance purchasing or selling	\$200.00
k. Research permit archives and distribute information	\$50.00
l. No permits are required for the following: replacing an existing roof material, existing siding with a material of similar type, existing windows or doors, repairs of an emergency nature that are temporary to prevent weather damage until permanent repairs are made and a shed or other free standing structure under (10 square meters) 107 sq. ft.	NO CHARGE
m. Solar Panels (Roof mounts only)	\$100.00
n. Water access-any inspections – if adequate, safe transportation is not provided by permit holder	\$100.00 per inspection
o. Any extra costs pertaining to any of the preceding shall be borne by the property owner	
Refunds	
Status of Permit – Application	Percentage of Fee Eligible for Refund
a. Application filed. No process or Review of Plans submitted	80%
b. Application filed. Plans reviewed and Permit issued	50%
c. Permit valued at \$100.00 or less (No Refund)	0%
d. Any temporary structure or tower not falling under federal/provincial jurisdiction will require a deposit of \$3000.00 of which 80% will be refundable when the tower or structure is dismantled and removed to the satisfaction of Council	
Business Licenses	
Transient Trader Type 1 – (door-to-door, chip truck on someone else’s property)	\$150.00
Dog License (Lifetime)	
All Dogs	\$10.00
Replacement Tag	\$5.00
Entrance Permit	
New	\$100.00
Paving of existing driveway	\$50.00

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SCHEDULE OF FEES – TOWNSHIP OF SOUTH ALGONQUIN

Administration Fees- Research Files 2 years and prior	\$50.00
Fax Transmissions (Outgoing) Every 4 Pages (includes cover page)	\$2.00
Civic Addressing	
Replacement Civic Address Sign	\$50.00
Replacement Civic Address Post	\$50.00
Replacement of Civic Address Sign and Post	\$75.00
Sign and Post Installed by Township After Final Notice Given to Pick-up Sign from Municipal Office	\$75.00
Council Chambers Rental	\$75.00
Damage to Municipal Property	Replacement Cost
Fire Department Fees	
For each piece of apparatus	\$300.00 per hour, or portion thereof
For each firefighter	\$30.00 per hour, or portion thereof
For each piece of apparatus	\$1.00 per kilometer Travelled
Minimum charge of 1 hour for equipment and firefighters	
Additional equipment to be billed at current contractor rate plus 25% administration costs	
Letters to Lawyers/Insurance Companies, etc.	\$30.00
Hall Rental Schedule of Fees	
Full Day and Evening – Madawaska Complex Non-Alcohol Event	\$150.00
Full Day and Evening –Madawaska Complex Alcohol Event	\$300.00
Full Day and Evening –Lester Smith Non-Alcohol Event	\$75.00
Full Day and Evening –Lester Smith Alcohol Event	\$150.00
Damage Deposit – Non-Alcohol Event	\$100.00
Damage Deposit – Alcohol Event	\$200.00
Kitchen Rental with Equipment Madawaska Complex	\$100.00
Mervin Dupuis (Rink) Madawaska-Non Alcohol Event	\$50.00
Mervin Dupuis (Rink) Madawaska-Alcohol Event	\$100.00
Interest Charges (on the balance owing on invoices, taxes)	1.25%/ month
Lottery Licenses	
Bingo or Raffle Licenses	\$5.00
Nevada License Extension Letter	\$10.00
Mapping	
8 ½" x 11"	\$3.00 each
8 ½" x 14"	\$4.00 each
8 ½" x 11" laminated	\$3.50 each
8 ½" x 14" laminated	\$5.00 each
11" x 17"	\$5.00 each
24" x 36"	\$25.00 each
36" x 48"	\$50.00 each
Binder of all Municipal Street Maps	\$25.00 each
	Plus shipping costs
Marriage License	\$80.00
NSF Cheque	\$25.00 plus bank charges
Photocopies (per page)	
Black and White	\$.25
Colour	\$.75
Colour 11" x 17"	\$2.00
Planning	
Pre-Consultation Fee with Township Staff	\$50.00 (Reimbursed when formal application is submitted)
Pre-Consultation with the Township Planner	Cost Recovery
Consent Application Fees	\$500.00
Request to Amend Official Plan	Deposit\$500.00, Fee\$700.00
Plan of Subdivision/ condominium	Deposit \$500.00,\$1,000.00
Minor Variance	\$400.00
Minor Zoning Amendments	\$400.00
Major Zoning Amendments	Deposit \$500.00Fee\$700.00
Amendment to Zoning By-Law and Official Plan	Deposit \$500, Fee \$1400.00
Site Inspection Water access-any inspections – if adequate, safe transportation is not provided by permit holder	\$100.00

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SCHEDULE OF FEES – TOWNSHIP OF SOUTH ALGONQUIN

Advertisement Administration Fees Official Plan, Zoning, Building, Subdivision Compliance Report Copy of Official Plan Copy of Zoning By-Law Any extra costs pertaining to any of the preceding shall be borne by the property owner/applicant.	Cost of ad \$50.00 \$50.00 \$20.00 \$25.00
Septic System Permits and Inspections Certificate of Approval for a Class 2 sewage system (grey water system) Certificate of Approval for a Class 3 sewage system (receive from Class 1 system) Certificate of Approval for a Class 4 sewage system (leaching bed) Certificate of Approval for a Class 4 sewage system (filter media) Certificate of Approval for a Class 5 sewage system (holding tank) Replacement of tank Replacement of leaching bed File Search (per file) Subsequent File Search/Additional Information Requested Permit Renewal	\$200.00 \$200.00 \$475.00 \$475.00 \$200.00 \$250.00 \$250.00 \$250.00 \$50.00 \$25.00 \$50.00
Status of Permit – Application a. Application filed. No process or Review of Plans submitted Application filed. Plans reviewed and Permit issued	Percentage of Fee Eligible for Refund 80% 50%
Shoreline Road Allowance Application Fee (non-refundable) Deposit (non-refundable) Patent fee (if applicable) Purchase of frontage costs – per lineal foot b. All other fees associated therewith, advertising, title search, etc.	\$595.00 \$100.00 \$750.00 \$5.00 Cost recovery
Tax Certificate only	\$35.00
Tax Sales Administrative Costs –Engage Professional Services Preparation and Registration of a Tax Arrears Certificate Preparation and Registration of Statutory Declarations Preparation and Registration of a Cancellation Certificate Preparation and Registration of a Tax Arrears Extension Agreement Survey Costs (if applicable) Sale: Tender Costs Advertising Costs: Local Paper Preparation and Registration of the Tax Deed	\$500.00 Cost recovery Cost recovery Cost recovery Cost recovery Cost recovery Cost recovery Cost recovery Cost recovery Cost recovery
Tent Rental 20'x20' 20'x40'	\$50.00 each per day \$75.00 per day
Waste Disposal Fees Brush, sorted construction and demolition waste from within the geographic boundaries of the Township - Half Ton Truck/Van with/without Small Trailer if brought in by resident Wood Chips from within the geographic boundaries of the Township Each entry into Landfill Site during non-operational hours If more than one after-hours entry is required, arrangements can be made to have the Landfill Attendant remain on site for the initial entry fee plus per hour rate Commercial Contractor Construction/Demolition Waste and Brush (Copy of Demolition Permit or Proof of Civic Address Number Must be Provided)½ ton Truck/van & Small trailer Large trailer Single axle Tandem Tri-axle Contaminated Soil Tires and Shingles from within the geographic boundaries of the Township	NO CHARGE NO CHARGE \$100.00 \$30.00/hr Sorted \$5 Unsorted \$20 Sorted \$30 Unsorted \$120 Sorted \$50 Unsorted \$200 Sorted \$80 Unsorted \$320 Sorted \$120 Unsorted \$500 \$30.00/tonne Plus Cost Recovery of Required Equipment NO CHARGE
Township Services Rendered	\$50.00 per hour