

THE CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN

BY-LAW NUMBER 2017-535

A BY-LAW TO DELEGATE ADMINISTRATIVE MATTERS TO STAFF.

A by-law to authorize the CAO/Clerk- Treasurer and the Deputy Clerk, to file complaints to the Assessment Review Board relating to requests for reconsideration of assessment, and to settle assessment appeals and requests for reconsideration of assessment, where appropriate.

WHEREAS Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended (the "*Municipal Act, 2001*"), provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act, 2001* or any other Act;

AND WHEREAS Section 227 of the *Municipal Act, 2001*, provides that it is the role of the officers and employees of the municipality to: implement Council's decisions; establish administrative practices and procedures to carry out Council's decisions; carry out other duties required under the *Municipal Act, 2001* or any other Act, and other duties assigned by the municipality;

AND WHEREAS Section 39.1(g) of the *Assessment Act*, R.S.O. 1990, c.A31, as amended (the "*Assessment Act*"), provides that where a municipality wishes to object to a settlement arrived at pursuant to Section 39.1(5) of the *Assessment Act*, it shall do so within 90 days after receiving notice under said Section 39.1(5);

AND WHEREAS it is expedient that The Corporation of the Township of South Algonquin delegate to the CAO/Clerk- Treasurer and the Deputy Clerk, the authority to file complaints to the Assessment Review Board relating to requests for reconsideration of assessment on behalf of The Corporation of the Township of South Algonquin, where it is appropriate to do so, in order to safe guard the Town's appeal/complaint rights pursuant to Section 39.1 and Section 40 of the *Assessment Act*;

AND WHEREAS it is expedient that The Corporation of the Township of South Algonquin delegate to the CAO/Clerk- Treasurer and the Deputy Clerk, the authority to settle all outstanding assessment appeals and requests for reconsideration of assessment, and to execute minutes of settlement in respect of same, where, in the opinion of the Treasurer or his/her designate, it is appropriate to do so;

NOW THEREFORE the Council of The Corporation of the Township of South Algonquin
ENACTS as follows:

1. That The Corporation of the Township of South Algonquin hereby authorizes and delegates to the CAO/Clerk- Treasurer and the Deputy Clerk, the authority to file complaints to the Assessment Review Board relating to requests for reconsideration of assessment on behalf of The Corporation of the *Township of South Algonquin* pursuant to Section 39.1 (8) and 40 of the *Assessment Act*.
2. That The Corporation of the Township of South Algonquin hereby authorizes and delegates to the CAO/Clerk- Treasurer and the Deputy Clerk, the authority to settle all outstanding assessment appeals and requests for reconsideration of assessment, and is further authorized to execute minutes of settlement in respect of same, where, in the opinion of the Treasurer or his/her designate, it is appropriate to do so.

READ A FIRST AND SECOND TIME on July 6th, 2017

Jane A. E. Dumas – Mayor

Holly Hayes-CAO/Clerk Treasurer

READ A THIRD TIME, PASSED AND ENACTED on July 6th, 2017

Jane A. E. Dumas – Mayor

Holly Hayes-CAO/Clerk Treasurer

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