

TOWNSHIP OF SOUTH ALGONQUIN
ASSET MANAGEMENT COMMITTEE MEETING – MINUTES

On Tuesday, July 23, 2019 the Asset Management Committee held a meeting.

Council Present:

Mayor Jane Dumas
Councillor Sandra Collins
Councillor Joe Florent, Chair
Councillor Dave Harper
Councillor Bongo Mike Kalimin
Councillor Richard Shalla
Councillor Joey Vermaire

Township Staff Present:

Holly Hayes, CAO/Clerk Treasurer
Dave Gatley, Works Superintendent
Tracy Cannon, Planning & Building Administrator, *Recording Secretary*

Chair of the Asset Management Committee, Councillor Florent called the meeting to order at 9:45 a.m.

ADDITIONS/AMENDMENTS TO THE AGENDA:

New Business

- Culvert Requirements/Policy
- Drainage Issues Church Hill Street
- Centennial Park Parking Lot Improvements
- Suggested Improvements to Galeairy Lake Beach, Whitney

ADOPTION OF THE AGENDA:

Moved by: D. Harper

Seconded by: J. Vermaire

To adopt the agenda as prepared for the Asset Management Committee meeting of Tuesday, July 23, 2019 as circulated and amended.

-Carried-

DISCLOSURE OF PECUNIARY INTEREST: None

PETITIONS, DELEGATIONS and/or PRESENTATIONS

- Mr. Bennett clarified some items that were in his delegation of July 3, 2019 to request to change Hayward Road to Bennett Road; two property owners will need their civic addresses updated to reflect the new road name, signatures of all property owners have been obtained in support of the road name change, emergency services were unable to reach the patient due to confusion of road names happened much prior to 911 being implemented. Mr. Bennett apologized for the confusion.
- Should Council support the name change, all costs associated with the name change will go back to the applicant(s). Staff will prepare a resolution for a fall Council meeting.

UNFINISHED BUSINESS:

2019 Capital Projects

- D. Gatley provided a verbal update on the 2019 Capital Projects; Algonquin Street/Madawaska Street project is complete with the exception of some shouldering, driveway repair and restoration. Enviro blankets will be installed in some area to prevent erosion. The project is tracking under budget.
- Including the Algonquin Street project there has been twenty-four pipes installed throughout the township, and ditching operations on Old 127 and Nipissing Road.
- Upcoming projects; Gradall will be rented in the coming weeks to do some drainage improvements on Church Hill Street, Hay Creek Road and Aylen Lake Road.

NEW BUSINESS:

Renaming Centennial Park

- Discussion regarding the park locally known as Centennial Park in Whitney. Staff will prepare a resolution for the August 7, 2019 Council meeting to change the name to Galeairy Lake Memorial Park.

Excavator

- Request to purchase an excavator that could be used for various projects within the Works Department. The excavator could be funded through the Efficiency Grant. Staff to prepare a resolution for the August 7, 2019 to authorize staff to proceed with the tender process.

Volleyball Court; Madawaska

- Discussion on the location of the volleyball court at J.R. Booth Park. Committee was in agreeance with the suggested location. Staff will also look at the stone that is currently in the Whitney Playground and replace it or top it up if required. Similar sand that is in Madawaska to be used at the Whitney volleyball court.

Walking Trail; Madawaska

- There has been a request for a walking trail in Madawaska, in the area of the ballfield. Request will be deferred at this time.

Culvert Cleanup/Requirements, Policy

- All twenty-four replaced culverts have been picked up by staff. Staff try to clean the old culverts up immediately, however depending on the circumstances some have to be picked up at a later date.
- Request to have a standard policy implemented as to when a culvert is required for driveways.

Township Well

- H. Hayes briefed new councillors on the grant that the township obtained for the installation of three new wells; Township Office, Lester Smith Building and the EMS/Firehall, Whitney. Provincial legislation states that the old wells need to be decommissioned. Concern that the well at the LSB wouldn't have the supply of water as it does currently with the dug well. Staff will prepare a resolution for the next council meeting.
- The old well located on the road allowance on Church Hill Street will be decommissioned.

Shingle Replacement; Sand Dome

- Request for Tender is completed and the tender will close August 6th.

Suggested Improvements to Galeairy Lake Beach, Whitney

- Council received suggested improvements to the Galeairy Lake Beach from a resident. This discussion will be deferred to the next Asset Management Committee Meeting.

Drainage; Church Hill Street

- Church Hill Street drainage is scheduled for August.

Centennial Park Parking Lot

- Staff will look at replacing some of the concrete curb stops.

To adjourn the Asset Management Committee meeting of July 23, 2019 at 11:10 a.m.

Councillor Joe Florent/Chairperson

Tracy Cannon, Planning & Building Administrator
Recording Secretary