

TOWNSHIP OF SOUTH ALGONQUIN
ASSET MANAGEMENT COMMITTEE MEETING – MINUTES

On Wednesday, May 8, 2019 the Asset Management Committee held a meeting.

Council Present:

Councillor Sandra Collins
Councillor Joe Florent, Chair
Councillor Dave Harper
Councillor Bongo Mike Kalimin
Councillor Richard Shalla
Councillor Joey Vermaire

Regrets: Mayor Dumas

Township Staff Present:

Holly Hayes, CAO/Clerk Treasurer
Dave Gatley, Works Superintendent
Tracy Cannon, Planning & Building Administrator, *Recording Secretary*

Chair of the Asset Management Committee, Councillor Florent called the meeting to order at 9:01 a.m.

ADDITIONS/AMENDMENTS TO THE AGENDA:

Unfinished Business

- Calcium Update
- Signage

New Business

- Design for roof at Lester Smith Building
- Table request for Madawaska Complex
- Discussion; grants for residents on private laneways

Item #6

- Closed Session regarding legal advice on Victoria Lake Road

ADOPTION OF THE AGENDA:

Moved by: R. Shalla

Seconded by: S. Collins

To adopt the agenda as prepared for the Asset Management Committee meeting of Wednesday, May 8, 2019 as circulated and amended.

-Carried-

DISCLOSURE OF PECUNIARY INTEREST: None

UNFINISHED BUSINESS:

2019 Capital Asset Disposal

- Discussion regarding auctioning off surplus items. Consensus was to advertise and pursue with a silent auction and place minimum bids on larger capital items.

Draft Strategic Asset Management Policy

- Policy is a legislative requirement to be passed by July 1st. Council to review the policy and the road survey and provide feedback to D. Gatley as soon as possible. Policy will

be included on the June Council meeting agenda.

Calcium Update

- Calcium tender has been advertised and results will be available for the next council meeting. Grading operations will be starting. It is anticipated to have the calcium applied by July 1st.
- Discussion regarding the township applying calcium and grading operations on private laneways for a fee. The concern is the shortage of staff and resources and also taking business away from local contractors.

Road Sweeping

- Road Sweeping is complete.

Signage

- Discussion regarding a request to erect windy road signage. It was determined that signs need to be consistent throughout the township and in correspondence with a policy. Staff to explore the cost of having an Engineer do a sign study.
- A “Parking” sign will be erected at the extra parking area near the Madawaska Complex.
- The sign for the Lyell Lake Landing promoting Tom and Mick Murray Park has been delivered.

NEW BUSINESS:

Major Lake Road & Algonquin Street Project

- Defer the Major Lake Road Project discussion to the closed portion of the meeting.
- Algonquin Street project tender is ready to be advertised and scheduled to close later this month. Staff will try to have the results for the next council meeting. In house repairs will start next week.
- Indoor Curling Equipment proposal from a resident. The recreation committee will be responsible for the cleanup and the storage of the equipment and will reimburse the township. Staff will order the Full Rink Mat Kit, Floor Curl Stones and Bag and the Pusher Sticks Kit to see how popular the game is.

Boat Launches

- Staff circulated a dock summary that included an overview of all the boat launches and facilities that are maintained by the township.
- The Aylen Lake Community Association has requested additional storage at the Aylen Lake Boat Launch to store their items from their annual Regatta. Councillor Vermaire will request a proposal from the Aylen Lake Community Association.
- Discussion regarding the request for an outdoor privy at the Hay Lake Boat Launch. Staff will follow up with the Ministry of Environment, Conversation and Parks to discuss a possible joint maintenance agreement for the boat launches that are access points for Algonquin Park.

Lester Smith Roof Design

- The Whitney Recreation Committee is in the process of doing a large fundraiser and have requested permission to obtain a quote for a roof design. Consensus was to grant permission for the committee to obtain a quote to get a roof design and if a quote is acceptable a resolution will be brought forward to proceed with the design.

Tables for Madawaska Complex

- Madawaska Recreation Committee has requested 24 30” x 72” tables to replace the large round tables. Discussion regarding the benefits of the round tables versus the square tables. Councillor Florent will request further information from the Recreation

Committee.

Update Alcohol and Gaming Session

- Councillor Florent and Councillor Vermaire attended an informative session put on by the Alcohol and Gaming Commission of Ontario. The presenter indicated that he would do presentations to individuals groups if requested. One item that stood out was tailgate permits that are issued by townships are only to be issued for semi-professional or professional sporting events. Pamphlets will be provided to the office.

Grants for Private Lanes

- Discussion regarding township grants for private lane. Staff to investigate further and provide report in the fall.

AED

- The Zoll AED's that are currently in the fire trucks are in need of upgrading. Staff will provide council with a copy of the contract for a program that is offered. The township has gained an extra AED and a location will need to be determined.

Closed Session

Moved by: J. Vermaire

Seconded by: D. Harper

To move into a closed session at 11:07 a.m. to consider subject matter regarding;

Ontario Municipal Act, Part VI, S.239 (2)

- (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, Victoria Lake Road.”

-Carried-

Moved by: S. Collins

Seconded by: R. Shalla

To adjourn the closed session of May 8, 2019 at 12:06 p.m.

-Carried-

Moved by: S. Collins

Seconded by: R. Shalla

To adjourn the Asset Management Committee meeting of May 8, 2019 at 12:07p.m.

-Carried-

Councillor Joe Florent/Chairperson

Tracy Cannon, Planning & Building Administrator
Recording Secretary