

TOWNSHIP OF SOUTH ALGONQUIN
ROADS COMMITTEE MEETING – MINUTES

On Wednesday, August 17, 2016 the Roads Committee held a meeting.

Council Present: Mayor Jane Dumas
Councillor John Brown
Councillor Joe Florent, Chair
Councillor Dave Harper
Councillor Bill Rodnick
Councillor Richard Shalla
Councillor Linda Thom

Township Staff Present: Suzanne Klatt, CAO/Clerk Treasurer
Dave Gatley, Works Superintendent
Tracy Cannon, Municipal Operations Clerk- Recording Secretary

Chair of the Roads Committee, Councillor Florent called the meeting to order at 7:00 p.m.

ADDITIONS/AMENDMENTS TO THE AGENDA:

- Unfinished Business – Culvert Replacements
- New Business –Civic Addressing

ADOPTION OF THE AGENDA:

Moved by: D. Harper

Seconded by: R. Shalla

To adopt the agenda as prepared for the Roads Committee meeting of Wednesday, August 17, 2016 as circulated and amended.

DISCLOSURE OF PECUNIARY INTEREST: None declared

UNFINISHED BUSINESS:

- Culvert replacement will start tomorrow on McRae-Hay Lake Road. It is anticipated that the higher priority culverts in Sabine will be replaced by the end of August. The culvert at Gunter’s Mill off North McKenzie Lake Road will be replaced in 2017.
- Grading operations are ongoing; Aylen Lake area will be completed tomorrow. The work schedule is to finish the East end then progress to the west end.

NEW BUSINESS:

- Staff circulated the Screened Winter Sand Tender SA2016-09 results. Two submissions were received, with the lowest tender being received by Maynooth Natural Granite Inc. at \$29,154.00 including H.S.T. A resolution will be presented at the Council Meeting of August 18th.
- The Mill St/First Ave. capital project came in below budget. There is enough funds remaining to perform some drainage projects and tree removal within the Township. These projects have been added to the fall works schedule.

- A Roads Committee meeting will be scheduled in September to discuss Transportation Projects that will be included in the capital projects for 2017, as per the Asset Management Plan. The Committee will also discuss possible grant submissions and what projects will be included in future grant submissions.
- The deck on Major Lake Bridge will be replaced in 2017. The Poverty Lake Bridge requires immediate repairs.
- BEI will be repainting the lines in front of Canada Post and Hay Creek Road. BEI will also paint the parking lot at the Whitney Ball Diamond. Consensus was not to install bumper curbs at the Whitney Ball Diamond and signage will be erected at the Whitney Library indicating the parking area.
- Dave Gatley, Works Superintendent met today with Trevor Harris, Land & Water Technical Specialist at Ministry of Natural Resources to discuss the proposed Land Use Permit for a parking area adjacent to the Madawaska Complex to accommodate overflow parking for community events and accessible parking for snowmobile trailers etc. Council directed staff to proceed with the Permission to Use from the Ministry of Natural Resources and follow up with a Land Use Permit. It was emphasized any Land Use Permits available in the area of the Madawaska Complex should be pursued by the Township.
- Staff will send formal notification to the Ontario Federation of Snowmobile Clubs advising of both Whitney and Madawaska parking areas.
- Dave Gatley, Works Superintendent and Trevor Harris, Land & Water Technical Specialist at Ministry of Natural Resources also visited the Ayles Lake Boat Launch to discuss the proposed changes to the existing Land Use Permit. Staff to locate and forward documentation identifying Ayles Lake Road.
- Staff to order no overnight mooring signage for Township owned boat launches.
- Staff to investigate sample no smoking by-laws that could be implemented by the Township. It has been observed that people are still smoking and leaving cigarette butts at recreation facilities, such as the beaches. These areas are signed and deemed non-smoking areas by the Province. Staff will also contact the Renfrew County District Health Unit to inquire about monitoring these areas.
- Reviewed and discussed the circulated letter from a resident concerning drainage on Maple Dr. and the concern that it was causing deficiencies to a septic system. Staff presented a picture of the drainage modifications that were completed. A letter was also circulated from Michael Anderson, Chief Building Official confirming that the septic issues were not being adversely affected by the runoff. Discussion and review of pictures from the same resident in regards to the hardtop surface on the driveway prior to the construction on Maple Drive. Consensus was to notify the resident that replacement hard surface will be completed the next time the Township is paving in the area. The Works Superintendent will measure the thickness of the existing surface.
- The hazardous trees on Birch Crescent have been removed.
- Reviewed and discussed the circulated letter received from a resident on Hilltop Crescent requesting to purchase the road allowance and the request to install street lights. Consensus was not to sell the requested portion of road allowance. Street lights for Hilltop Crescent will be installed. Staff will review the 2016 budget to confirm if there is adequate funding available for installation this year, if not the lights will be budgeted for 2017.
- Staff will relocate a civic address on Major Lake Road to a more appropriate location.

- The next Roads Committee Meeting and the Waste Management Meeting will be held on September 8, 2016.

RECREATION:

- Approximately five to six loads of good quality top soil will be purchased this fall to be utilized at J.R. Booth Park and Whitney Beach.

Moved by: R. Shalla

Seconded by: B. Rodnick

To adjourn the Roads Committee meeting of August 17, 2016 at 8:42 p.m.

Councillor Joe Florent/Chairperson

Tracy Cannon, Municipal Operations Clerk
Recording Secretary