

**December 3, 2015**  
COUNCIL MEETING – MINUTES

On Thursday, December 3, 2015 the Council for the Corporation of the Township of South Algonquin held a Regular Council Meeting.

Present- Mayor Dumas  
Councillor John Brown  
Councillor Joe Florent  
Councillor Dave Harper  
Councillor Bill Rodnick  
Councillor Richard Shalla  
Councillor Linda Thom

Staff- Suzanne Klatt, CAO/ Clerk –Treasurer  
Dave Gatley, Works Superintendent  
Carla Gatley, Deputy Clerk-Recording Secretary

**2. ADDITIONS/AMENDMENTS TO THE AGENDA: None**

**3. ADOPTION OF THE AGENDA**

**Moved by: R. Shalla                                      Seconded by: D. Harper                                      Res. # 15-277**

“That Council for the Corporation of the Township of South Algonquin adopts the Agenda as circulated for the regular Council meeting of December 3, 2015.”

**-Carried-**

**4. DISCLOSURE OF PECUNIARY INTEREST: None**

**5. PETITIONS, DELEGATIONS and/or PRESENTATIONS: None**

**6. MINUTES OF PREVIOUS MEETING**

**Moved by: J. Brown                                      Seconded by: D. Harper                                      Res. # 15-278**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Special Council Meeting of November 18, 2015 as circulated and amended.”

**-Carried-**

**Moved by: D. Harper                                      Seconded by: J. Brown                                      Res. # 15-279**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Regular Council Meeting of November 19, 2015 as circulated and amended.”

**-Carried-**

**Moved by: R. Shalla                                      Seconded by: J. Brown                                      Res. # 15-280**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Special Council Meeting of November 24, 2015 as circulated and amended.”

**-Carried-**

**Moved by: J. Brown                                      Seconded by: R. Shalla                                      Res. # 15-281**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin adopts the Closed minutes of the Special Council Meeting of November 24, 2015 as circulated.”

**-Carried-**

## **7. BUSINESS ARISING FROM THE MINUTES:**

-CAO/Clerk-Treasurer inquired about utilizing the services of Grant Writing Solutions for assistance on applying for phase two of the Strategic Plan Grant. Council agreed to hire the company for this grant process.

## **8. UNFINISHED BUSINESS: None**

## **9. COMMITTEE REPORTS, STAFF AND/OR COUNCILLOR REPORTS:**

### **Councillor Florent:**

-Attended Inaugural meeting of Canada Day/J.R. Booth Memorial Park Committee. More discussions to follow at Budget time.

### **Administration**

A written report was provided in the council package by CAO/ Clerk-Treasurer S. Klatt.

Verbally discussed:

-When ordering flags enough will be ordered to include the Madawaska Cenotaph.

### **Roads**

A written report was provided in the council package by Works Superintendent D. Gatley.

## **10. CORRESPONDENCE**-Action Items

- Noah Scheinman, RE: Long Distance Hiking Trail, Staff to call, no need for presentation
- Maple Leaf Snow Skimmers, RE: Landowner Permission Form, resolution
- Madawaska Public School Parent Council, RE: Use of Hall, resolution
- The Corporation of the Municipality of Callander, RE: Property Inquiry Reports and Real Estate Concerns, filed
- The Corporation of the United Townships of Head, Clara & Maria, RE: Dissolution of Local Emergency Response Board and Request for Services, resolution

## **11. CORRESPONDENCE** -Information Items

## **12. NEW BUSINESS:**

-Discussion on land use and zoning.

## **13. MOTIONS OF COUNCIL:**

**Moved by: J. Brown**

**Seconded by: J. Florent**

**Res. # 15-282**

**“BE IT RESOLVED THAT** Council for the Corporation of The Township of South Algonquin amend Resolution 15-257 accepting the Deputy-Treasurer’s resignation effective November 27, 2015 which is the end of the pay period instead of November 20, 2015.”

**-Carried-**

**Moved by: J. Brown**

**Seconded by: J. Florent**

**Res. # 15-283**

**“BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin approves the request from the Madawaska Public School Parent Council to waive the rental fee for the Madawaska Complex on December 14, 2015 for the Christmas Concert.”

**-Carried-**

**Moved by: J. Brown**                                **Seconded by: D. Harper**                                **Res. # 15-284**  
“**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin grants authority to the CAO/Clerk Treasurer to sign the prescribed snowmobile trail land use permission form for the Ontario Federation of Snowmobile Clubs.”

**-Carried-**

**Moved by: J. Florent**                                **Seconded by: L. Thom**                                **Res. # 15-285**  
“**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin donates \$200 towards the M&L Recreation Kids Christmas Party-December 13 and \$200 towards the Whitney Recreation Evening with Santa Event-December 18.”

**-Carried-**

**Moved by: D. Harper**                                **Seconded by: B. Rodnick**                                **Res. # 15-286**  
“**BE IT RESOLVED THAT** Council for the Corporation of The Township of South Algonquin authorizes the Mayor to sign the Letter of Intent as of November 30, 2015 to Cassellholme, East Nipissing District Home for the Aged with respect to the investigation of the potential transition of Cassellholme from a municipal long-term care facility to an independent not for profit Corporation.”

**-Carried-**

**Moved by: D. Harper**                                **Seconded by: J. Florent**                                **Res. # 15-287**  
“**BE IT RESOLVED THAT** Council for the Township of South Algonquin amend Resolution 15-093 approving a cost of living increase of \$1.00 per hour for all employees to reflect it was retroactive to January 1, 2015

**AND THAT** the fire department honorarium also be retroactive to January 1, 2015 and be changed to reflect Fire Chief \$350/ Deputy Chief \$200/Captains \$50.”

**-Carried-**

**Moved by: R. Shalla**                                **Seconded by: L. Thom**                                **Res. # 15-288**  
“**BE IT RESOLVED THAT** Council for the Corporation of The Township of South Algonquin accepts the staff recommendations as presented at the table and authorizes the CAO/Clerk Treasurer to transfer the following to 2016 reserves;

- \$20,000 from Administration Account #16-3000-0970 to Reserve Account #13-3000
- \$100,000 from Roads Account #16-4000-0970 to Reserve Account #13-4000
- \$ 24,000 from Recreation Account #16-6000-0970 to Reserve Account #13-6000

**AND THAT** the aforementioned transfers be completed following auditor review.”

**-Carried-**

#### **14. NOTICE OF MOTIONS: None**

#### **15. BY-LAWS: None**

**Moved by: R. Shalla**                                **Seconded by: L. Thom**                                **Res. # 15-289**  
“That Council for the Corporation of the Township of South Algonquin move into a closed session of Council at 8:26 p.m.to consider subject matter regarding; Ontario Municipal Act, Part VI, S.239(2) Personal matters about an identifiable individual, including municipal or local board employees; information from interviews; Whitney Recreation Rink Attendant.”

**-Carried-**

**Moved by: R. Shalla**                                **Seconded by: L. Thom**                                **Res. # 15-290**  
“That Council for the Corporation of the Township of South Algonquin adjourns the closed session of Council held on December 3, 2015 at 8:41 p.m.”

**-Carried-**

**Moved by: D. Harper**

**Seconded by: L. Thom**

**Res. # 15-291**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin approves the hiring of Lisa Proulx as Rink Attendant for Whitney at Step #1 of the wage grid effective December 3<sup>rd</sup>, 2015.”

**-Carried-**

**Moved by: B. Rodnick**

**Seconded by: R. Shalla**

**Res. #15-292**

“**THAT** Council for the Corporation of the Township of South Algonquin authorizes the payment of all bills as recorded and presented for the meeting of December 3, 2015 Batch 2015-0116 in the amount of \$ 15,289.36 (presented at the table).”

**-Carried-**

**Moved by: J. Brown**

**Seconded by: D. Harper**

**Res. # 15-293**

“That Council for the Corporation of the Township of South Algonquin adjourns the regular meeting of December 3, 2015, at 8:44p.m.”

**-Carried-**

The next council meeting is scheduled for December 17, 2015 at 7:00 p.m.

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Mayor Jane Dumas

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Suzanne Klatt, CAO/Clerk-Treasurer

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Deputy Clerk Carla Gatley  
Recording Secretary