

Township of South Algonquin Emergency Management

2019 Tabletop Exercise “Final Flight”

Wednesday October 2, 2019 6 p.m.

Municipal Office 7 Third Avenue, Whitney.

EXERCISE MINUTES

Participants:

Jane Dumas- South Algonquin Mayor, Holly Hayes- CAO/Clerk/Treasurer, Tracy Cannon- Planning & Building Administrator/ CEMC Alternate, Carla Gatley- Deputy Clerk, Jennifer Baragar- Deputy Treasurer, Dave Gatley -Works Superintendent, Brian Ackney- CEMC, Councillor Sandra Collins, Councillor Joe Florent, Councillor Bongo Mike Kalimin, Paramedic Matt Romain- Nipissing EMS, Jay DeBernardi- Canadian Red Cross Society, Melissa Botz- Emergency Preparedness Coordinator for Renfrew County & District Health Unit, Trevor Marshall and Kevin Kerkhoff- MNRF / AFFES Haliburton Fire Centre, Therese Narbonne- Principal Whitney Public School (RCDSB), Adam Wannamaker- Algonquin & Lakeshore Catholic District School Board, Barney Baker – Observer.

Absent with Regrets:

Philippe Geoffrion – EMO Field Officer, Aurel Thom- Fire Chief SAFD Madawaska, John Stubbs- Fire Chief SAFD Whitney, Mike Holbrook- Killaloe O.P.P., Jim Etmanski- South Algonquin Family Health Team, Councillor Richard Shalla, Councillor Dave Harper.

1. CAO/Clerk/Treasurer Holly Hayes called the meeting to order at 6:05 P.M. Welcome & Personal Introductions.
2. Jay DeBernardi, Emergency Management Coordinator for the Canadian Red Cross Society provided the group with a summary of events from the spring flood emergency in Eastern Ontario. He described the Red Cross response throughout the District and indicated that assistance to flood victims concluded yesterday completing the Recovery Stage.
3. Trevor Marshall-Assistant Fire Operations Supervisor (MNRF) and Kevin Kerkhof- Fire Management Technician (MNRF) provided the Municipal Control Group with a summary of activities from the Aviation & Forest Fire Emergency Services Division. The

MNRF was involved in the spring flood response providing assistance to numerous municipalities before transitioning into fire suppression mode. Numerous forest fires were reported in July and August, especially in Algonquin Park but most of the fires were less severe than past years.

4. CEMC Brian Ackney provided instruction to the Control Group with training presentations pertaining to Aviation Emergencies prior to the Tabletop Exercise. Control Group training included two Power Point Presentations “Incident Command for Aviation Incidents” and “Emergency Information Guidelines for Aviation Emergencies”. The CEMC also highlighted the inter-agency response that would be required to mitigate an air disaster.

5. Emergency Operations Centre Manager Holly Hayes finalized the Duty Roster for Exercise “Final Flight” followed by a brief refreshment break.

6. The Exercise scenario was presented to the Municipal Control Group by Exercise Controller Brian Ackney. CAO/Clerk Treasurer Holly Hayes then took command of the group and directed the response to the mock disaster. The scenario featured a mid-air collision of two commercial jets over Madawaska resulting in mass casualties, multiple fatalities, damage to homes and an ensuing forest fire. The Control Group directed the multi-agency response.

7. An Exercise De-Briefing was undertaken following the exercise fulfilling the requirements of the Emergency Management & Civil Protection Act and Ontario Regulation 380/04.

8. CAO Holly Hayes thanked everyone for their participation in the Exercise and adjourned the meeting.

Minutes prepared by CEMC Brian Ackney October 3, 2019.