

EMERGENCY MANAGEMENT PROGRAM COMMITTEE MEETING

Wednesday September 11, 2019 @ 6P.M. Council Chambers

Township of South Algonquin Municipal Office, 7 Third Avenue

Whitney, Ontario. KOJ 2MO

MEETING MINUTES

Participants:

Mayor Jane Dumas, CAO/Clerk/CEMC Alternate Holly Hayes, CEMC Brian Ackney, Therese Narbonne Whitney Public School, Barney Baker Observer, Melissa Botz Renfrew County & District Health Unit, Councillor Richard Shalla, Councillor Joe Vermaire, Councillor Sandra Collins, Works Superintendent Dave Gatley, Deputy Clerk Carla Gatley, Fire Chief Aurel Thom, Councillor Bongo Mike Kalimin, Councillor Joe Florent.

Absent with Regrets:

EMO Field Officer Philippe Geoffrion, Jennifer Card- Bancroft MNRF, Luke Hillyer- Bancroft MNRF, Jim Etmanski- South Algonquin Family Health Team, Jessica Poff- Principal Whitney Public School, Fire Chief John Stubbs, Planning & Building Coordinator/ CEMC Alternate Tracy Cannon, Jay DeBernardi- Canadian Red Cross Society.

Agenda Items:

1. Mayor Dumas called the meeting to order at 6:03 P.M. Welcome & personal introductions.
2. CEMC Ackney welcomed the group and proceeded with Stakeholder Reports.
3. Melissa Botz of the Renfrew County & District Health unit provided an update and discussed the spring flooding emergency within Renfrew County this past spring.
4. S.A.F.D. Fire Chief Aurel Thom provided the group with a summary of activities. Fire bans were instituted in neighbouring municipalities. One forest fire at Major Lake was suppressed by the MNRF as it was located on Crown land.
5. CEMC Brian Ackney presented information pertaining to The Office of the Fire Marshal and Emergency Management (OFMEM). EMO Field Officer Philippe Geoffrion will continue to be away on leave until further notice. In his absence, the municipality is to contact Chris Pittens, Program Manager for EM Field Operations for program

assistance. Fellow Field Officers Teresa Alonzi and John Stothers may also assist. The spring meeting of the EMO Capital Sector was cancelled due to the spring flood emergency, as was the spring Township EM meeting. The fall sector meeting for the Capital Sector is set for October 17th at Ottawa City Hall. EMO has introduced a new Hazard Identification & Risk Assessment process and Scoring Tool and will hold a Web-Ex session on September 19th at 9 a.m. to train CEMCs. Some municipalities may be exempt from holding their annual tabletop exercise if the communities meet strict criteria established by OFMEM and the application is approved by the Chief of Emergency Management. South Algonquin is not exempt and the annual Tabletop Exercise will be held on October 2, 2019. EMO has just released the 2019 Program Compliance requirements which all municipalities must meet. Requirements remain the same as last year and municipalities must submit their programs to OFMEM by December 31, 2019.

6. CEMC Ackney presented the Committee/MCG with the 2019 Hazard Identification and Risk Assessment and Gap Analysis. Severe Weather and Flooding/ Dam failure are the most probable hazards with the greatest consequence ratings for the municipality in 2019. A discussion on the spring flood emergency in Ontario was undertaken and Mayor Jane Dumas commented on the flood related meetings held by the Provincial Government. A review of water management in Ontario is underway and the inclusion of Third Party assessments will be considered in the water management strategy moving forward. Locally, After Action Reports and “Lessons Learned” are still being compiled by affected municipalities and Counties.

7. Following a brief refreshment break the first training session of the evening was presented. CEMC Ackney has revised the Mass Casualty Response Plan, as appended to the Municipal Emergency Response Plan for 2019. This year’s Exercise scenario deals with the collision of two commercial jets resulting in Mass Casualties. The Mass Casualty Training Program was designed to assist the Municipal Control Group in responding to such a disaster.

8. A second training Power Point Presentation was also shown illustrating the highly coordinated response required to respond to this type of disaster which involves multiple agencies and jurisdictions. The training sessions fulfill the requirements under the Emergency Management & Civil Protection Act and Ontario Regulation 380/04.

9. The date for the Tabletop Exercise was confirmed by the Committee for October 2, 2019 at 6 P.M. at the municipal office. Additional training pertaining to Incident Command and Emergency Information will be presented prior to the Exercise.

10. Adjournment.

Minutes prepared by CEMC Brian Ackney. September 12, 2019.