February 6, 2014
COUNCIL MEETING – MINUTES

On Thursday, February 6, 2014 the Council for the Corporation of the Township of South Algonquin held a Regular Council Meeting.

Present- Mayor Jane Dumas
Councillor Joe Florent
Councillor Dave Harper
Councillor Sid James
Councillor Richard Shalla
Councillor Linda Thom

Staff- Harold Luckasavitch Clerk Treasurer
Dave Gatley, Works Superintendent
Carla Gatley, Administrative Assistant-Recording Secretary

Regrets: Councillor Bill Rodnick

Mayor Dumas called to order the February 6, 2014 Regular Council Meeting of the Corporation of the Township of South Algonquin at 7:00 p.m.

2. ADDITIONS/AMENDMENTS TO THE AGENDA: None

3. ADOPTION OF THE AGENDA
Moved by: D. Harper Seconded by: J. Florent Res. # 14-030
"That Council for the Corporation of the Township of South Algonquin adopts the agenda as circulated for the regular Council meeting of February 6, 2014."
-Carried-

4. DISCLOSURE OF PECUNIARY INTEREST: None

5. PETITIONS, DELEGATIONS and/or PRESENTATIONS: None

6. MINUTES OF PREVIOUS MEETING
Moved by: L. Thom Seconded by: D. Harper Res. # 14-031
"Be it resolved that the Council for the Corporation of the Township of South Algonquin adopts the minutes of the regular meeting of January 23, 2014 as circulated and amended."
-Carried-

7. BUSINESS ARISING FROM THE MINUTES: None

8. UNFINISHED BUSINESS: None

9. COMMITTEE REPORTS, STAFF AND/OR COUNCILLOR REPORTS:
Councillor Thom:
- There will be a chili lunch fundraiser for the Fire Department on February 15th.

Roads Report
Works Superintendent, D. Gatley provided a written report:
Administration:
- A new computer based system has been developed and implemented for the bi-weekly time submission system. The system addresses time cards, works department cost allocation, budget and payroll integration, approval stream and cost monitoring. It is expected that this effort will provide gains through reduced administration time, the elimination of errors and more accurate cost data.

Winter Service:
- Some initial work is being done to gather information regarding winter service routines. Information regarding plow routes and their associated variables as well as the current approach to staffing schedules will be assessed.

Equipment:
- At this point challenges with equipment repairs have been addressed on a most urgent repair basis. Efforts are being made to achieve a culture of preventative maintenance through the correction of several departmental deficiencies. The addition of the "Hotsy" hot water pressure washer has been invaluable to this effort. Equipment can now be

cleaned quickly and thoroughly allowing proper inspection for potential failures. Reduced cleaning time and equipment failures are expected as a result.

Facility:

- Current issues regarding mechanical heating systems have surfaced in various levels of urgency.
- A failure occurred in heating system at the Lester B. Smith building on February 4. During the investigation and repair further deficiencies with the pressure system were discovered.
- An ongoing deficiency in the "make up air" system at the Multi-Purpose building is being assessed for correction.

Health and Safety:

- All aspects of Occupational Health and Safety are being reviewed for compliance. Discussions within the roads department are underway with emphasis on the status of daily roles and responsibilities, training status and planning.

Waste:

- A garbage disposal bin at the Multi-Purpose building was burned last month. The physical asset liability for the loss of this bin is $2,288.25. At present the replacement bin has been locked in an effort to prevent further incident. There haven't been any major problems brought forward with the locking of the bin at this time.

Works Superintendent, D. Gatley verbally reported:

- There is now a filling station for clear diesel at the Whitney Ambulance Bay.
- There was an issue with missing locks at the filling station in Madawaska. D. Gatley to get a quote on a gate.
- Investigating the possibility of getting bins for winter sand piles.

Administration Report

Clerk-Treasurer H. Luckasavitch provided a written report:

- Received confirmation today that the Minister of Municipal Affairs signed our Official Plan this morning. There is now a 20 day appeal period which ends on February 27th; if there aren't any appeals then the plan is in force. Was advised by Kevin Jarus that as of next week he will no longer be working for Municipal Affairs and that our new contact person once again is Edourd Landry.
- Met with Councillor Florent a couple of weeks ago at the Madawaska Multi-Purpose building regarding the installation of the pot sprayer and a new larger pot sink. H. Luckasavitch to obtain prices on good quality residential sprayers and a larger commercial sink; Councillor Florent to discuss with Madawaska Recreation Committee.
- Dishwasher at Madawaska Multi-Purpose building not cleaning dishes properly; water temperature is too low. Works Superintendent to investigate.
- Heater installed in the furnace room at the Madawaska Multi-Purpose building to avoid freezing of the water and furnace lines.
- Provided pictures of garbage bin that was destroyed by someone putting ashes into the bin. There was discussion on present use of garbage bins and ways to prevent misuse.
- Someone interested in purchasing the old garbage truck is scheduled to look at it tomorrow.

Clerk-Treasurer H. Luckasavitch verbally reported:

- Purchase of landfill site going ahead.

There was a ten minute break at 8:30 p.m.

10. CORRESPONDENCE-Action Items- reviewed and filed

Item#3- Staff to write letter to Dr. Corriveau for his many years of service as Medical Officer of Health for Renfrew County and District Health Unit. Staff also to write a welcome letter to Dr. Carew.

Item#4- Staff to reply to Golder Associates Ltd. indicating that we have not identified the Madawaska River Bridge as demonstrating cultural heritage value or interest.

Item#11- Staff to contact Michelle King/Town of Greater Napanee to be added to a list of those interested in being kept up to date on OPP Policing Discussion Group.

11. CORRESPONDENCE-Information Items- reviewed and filed

Item #2- Discussion on Memorandum of Understanding-Proposed Wind Farm between Renewable Energy Systems Canada Inc. and the Algonquins of Ontario Opportunities Trust that was provided by Whitney and Area ANR, Robert Craftchick.

12. NEW BUSINESS:
-Scheduled Roads and Waste Management meeting for March 4, 2014 at 7:00 p.m.
-Scheduled Human Resources and Administration meeting for March 13, 2014 at 7:00 p.m.
-Councillor James reminded council of the full day no-cost information sessions that AMO/LAS are offering in areas as close as Orillia and Peterborough.

13. MOTIONS OF COUNCIL:
Moved by: J. Florent **Seconded by: D. Harper** **Res. # 14-032**
"Be it resolved that the Council for the Township of South Algonquin authorizes staff to open both landfill sites from 8:00 a.m. to 3:30 p.m. starting the first Saturday in April to the Saturday after Victoria Day (May 24th) weekend for approximately eight (8) Saturdays' for spring cleanup."
-Carried-
Moved by: J. Florent **Seconded by: R. Shalla** **Res. # 14-033**
"That the Council for the Corporation of the Township of South Algonquin approves the Application for Consent for a Lot Addition, on file number 48-C-141982 received from the Ministry of Municipal Affairs and Housing."
-Carried-
Moved by: D. Harper **Seconded by: R. Shalla** **Res. # 14-034**
"That Council for the Corporation of the Township of South Algonquin authorizes the request received from the Whitney Animal Relief Committee for the use of the Lester Smith Building and Rink on February 22nd, between 10:00 am and 1:00 pm for a Skate-a-thon."
-Carried-
Moved by: L. Thom **Seconded by: S. James** **Res. # 14-035**
"That the Council for the Corporation of the Township of South Algonquin appoints Mayor Jane Dumas as municipal representative to the Renfrew County District Health Unit Board."
-Carried-
Moved by: R. Shalla **Seconded by: J. Florent** **Res. # 14-036**
"Be it resolved that the Council for the Township of South Algonquin authorizes the Clerk-Treasurer and the Works Superintendent to attend the ROMA/OGRA Conference held in Toronto from February 23rd to the 26th."
-Carried-
Moved by: R. Shalla **Seconded by: J. Florent** **Res. # 14-037**
"Council directs the Clerk to contact the local snowmobile club which provides maintenance to the trail system and request they install informative signage where the snowmobile trail crosses the sleigh riding hill access and request they install "Children Play Area" or Pedestrian Crossing signs as snowmobiles are presently not stopping at this particular area."
-Carried-
Moved by: D. Harper **Seconded by: S. James** **Res. # 14-038**
"Be it resolved that the Council for the Township of South Algonquin endorses the resolution received from Randy Pettapiece, MPP of Perth-Wellingtion, that the government should protect taxpayers from higher property taxes by implementing a comprehensive, long-term solution to reform joint and several liability insurance for municipalities by no later than June 2014, addressing the alarming rise in insurance premiums due to rising litigation and claim costs."
-Carried-

Moved by: D. Harper **Seconded by: S. James** **Res. # 14-039**
"That Council for the Corporation of the Township of South Algonquin authorizes the payment of all bills as recorded and presented for the meeting of February 6, 2014. Batch number 2014-00004 to 2014-00006 in the amount $65,471.19, and Batch number 2014-00008 in the amount of $56.077.39."
-Carried-

14. NOTICE OF MOTIONS: None

15. BY-LAWS:
-Schedule of Fess By-Law deferred to next council meeting.

Moved by: R. Shalla **Seconded by: D. Harper** **Res. # 14-040**
"That Council for the Corporation of the Township of South Algonquin move into a closed session of Council at 9:52 p.m. to consider subject matter regarding personal matters about an

identifiable individual, including municipal or local board employees, concerning disruptive behavior at Recreational fundraising events."
-Carried-

Moved by: J. Florent **Seconded by: D. Harper** **Res. # 14-041**
"Be it resolved that Council for the Corporation of the Township of South Algonquin adopts the minutes of the closed session of January 23, 2014 as circulated."
-Carried-

Moved by: J. Florent **Seconded by: D. Harper** **Res. # 14-042**
"That Council for the Corporation of the Township of South Algonquin adjourns the closed session of Council, held on February 6, 2014 at 10:05 p.m."
-Carried-

Moved by: S. James **Seconded by: L. Thom** **Res. #14-043**
"That Council for the Corporation of the Township of South Algonquin adjourns the regular meeting of February 6, 2014 at 10:06 p.m."
-Carried-

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Mayor Jane Dumas Clerk- Harold Luckasavitch