



## **Fire Report- Madawaska: None**

### **Library Board Meeting:**

- Trends and statics from the Library Board Minutes were reviewed and discussed. The reports appeared to have conflicting information as it pertained to book circulation.
- A connectivity funding grant was approved for our libraries. The grant will allow the libraries to access more data to be able to download educational programming (increase of \$145/month- period one year). It was highlighted that if the funding is not available next year the data limit would be reduced to its existing rate.
- The Deputy /Clerk Treasurer will get clarification on the distribution of the funding between the two libraries and inquire who will be calling Bell to change and upgrade the existing plan.

### **Fire Report- Whitney**

- The Whitney Detachment have been training on the new tanker.
- The Clerk/Treasurer provided an update on the issue with the ice at the dam restricting water access for the Whitney Fire Department. The liability and risk of firefighters walking on the ice to “chop holes” was reviewed and it was agreed they should be using an extension chainsaw pole. As there is power at the dam, staff is directed to install an aerator and address this issue in the 2014 Fire Budget.

### **Recreation Report- Whitney**

- When the rink attendant in Madawaska has to be away, a temporary employee submits his time and is paid for those few hours. In Whitney, in the past an individual replacing the rink attendant have volunteered their time. This individual is not interested in being paid, feeling that he would be taking employment away from someone else. The office staff approached a volunteer to clarify that the Clerk/Treasurer should be aware when the rink attendant will be away and their time should be submitted for payment. It was emphasized that due to liability, the Clerk/Treasurer should at all times be aware if the rink attendant has been replaced and the rink attendants need to advise of needing a replacement which will be directed through the office.

### **Administration Report**

Clerk-Treasurer H. Lucasavitch provided a written report:

- Still awaiting report from the government of the funding application for the Aylen Lake Road project.
- Discussed only having mail in voting this election, have to decide by June 2<sup>nd</sup>, 2014; last election we had very little attendance at the polls. With mail in ballots, we can have a ballot box here and just make the office the poll.
- Discussion to continue at the next meeting; staff will bring stats on how many used the poles. Will pass Resolution for voting methods at the next meeting
- Working hand in hand with roads superintendent on looking at overtime and cost saving measures. Further update will be given at the Roads/Waste Management meeting.

### **Roads Report**

H. Lucasavitch-Clerk /Treasurer provided a written report on behalf of the Works

Superintendent:

Administration:

- The new bi-weekly time submission system is operational and is performing well.

Winter Service:

- The existing approach to the delivery of a seven day service is being reviewed. The development of a more stable and cost effective system is being examined. A full review of the departments staffing requirements for Winter Service will be addressed.

Equipment:

- Trucks #7 and #8 have been brought to a “fit for service condition” and are being maintained. Preventative maintenance practices are being performed on the balance of the fleet. A full inventory of equipment is underway.
- Road staff have been provided with protective gear for the cleaning of the vehicles.

Facility:

- Lester B. Smith Building – repairs have been made to the domestic water feed system that was damaged by unauthorized tampering. The pressure switch has been replaced and the existing pressure tank has been found to be faulty. A new pressure tank has been

ordered and is scheduled to be installed as soon as possible. The addition of a second pressure tank for the Fire Hall should be addressed.

- Works Garage- The broken toilet fixture has been replaced. The broken sediment faucets have been replaced and one new faucet has been installed to accommodate the new pressure washer.
- Multi Use Building- A budget estimate to correct the improper installation of the “Make-up Air” system is being obtained. A plugged soap dispenser line in the dishwasher has been discovered and will be repaired shortly. A quote for \$416.50 + applicable taxes to supply a large pot sink (20”X16”X12” deep). They have also offered to look at the exchange of the wall mount fixture we currently own for a more suitable deck mounted one.

#### Health and Safety:

- An inner departmental Health and Safety questionnaire is being created to collect and assess existing employee training status.
- The Road Superintendent and Brian Ackney will attend the MOL: The Inside Scoop seminar March 6, 2014 provided by Ground Force Training Inc.

#### Waste Collection & Disposal:

- A full review of this department is required. Some initial collection of information has been done at this time and proposed changes will be brought forward to the Roads and Waste Management Meeting of March 4, 2014.

#### 9-1-1 Preparations:

- 911 data sheets and progress reports have been forwarded to Bell for review.

### **10. CORRESPONDENCE**-Action Items- reviewed and filed

- Ontario Honours and Awards Secretariat-Ontario Senior of the Year Award: filed
- Ministry of Citizenship and Immigration: Newcomer Champion Award: filed
- P.A. Miller Surveying Ltd: re: access from McGuey Road for location at Roll #4801-050-001-49900. Council has no objection to owners of Roll #4801-050-001-49900 purchasing Parcel A, we are willing to take the road, we keep road allowance, convey usage. Letter to be brought back to council for review prior to sending.
- Official Plan in the notice period.
- Helipad agreement –all costs are accounted for in our ledger for future reference.
- Renewal of streetlight maintenance- increase from last year. Councillor James stated it is cost efficient to have supplies on hand and spare parts to save the travelling time. The Clerk clarified that when a light is reported out, they are made of aware of the problem and the crew brings supplies required (ie. arm/bulb).
- Community Care North Hastings: staff to invite them to an upcoming meeting.
- A grant providing funding with heating costs, mortgage or rent is available until March 31<sup>st</sup> 2014. Staff is directed to send a flyer to local residents, and to post the notice on the website. Staff will call the Maynooth and Lake St. Peter post offices to verify that local residents are indeed having these flyers inserted in their mailboxes as Councillor Shalla stated that some residents from the Township of South Algonquin are not receiving these inserts.

### **11. CORRESPONDENCE** Information Items- reviewed and filed

### **12. NEW BUSINESS:**

- Councillor Harper will bring forward a resolution at the next meeting for a request to purchase a shoreline road allowance; covenants of the previous sale have to be reviewed.

### **13. MOTIONS OF COUNCIL:**

**Moved by: D. Harper**

**Seconded by: S. James**

**Res. # 14-046**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin authorizes the Mayor and Clerk to sign on behalf of the Corporation the Helipad Maintenance Funding Agreement with ORNGE.”

**-Carried-**

**Moved by: B. Rodnick**

**Seconded by: L. Thom**

**Res. #14-047**

“Be it resolved that the Council for the Corporation of the Township of South Algonquin authorizes Mayor and Clerk to sign on behalf of the Corporation the Streetlight Maintenance Proposal with Hydro One.”

**-Carried-**

**14. NOTICE OF MOTIONS: None**

**15. BY-LAWS:**

**First Reading**      **Moved by: B. Rodnick**      **Seconded by: S. James**      **Sess. #14-048**  
**Second Reading**      **Moved by: R. Shalla**      **Seconded by: B. Rodnick**      **Sess. #14-049**  
**Third Reading**      **Moved by: S. James**      **Seconded by: L. Thom**      **Sess. #14-050**

“Being a by-law to provide for an Interim Tax Levy and to provide for the payment of taxes, also to provide for penalty and Interest of 1.25% per month. The amount levied on a property shall be 50% of the total amount of taxes for municipal and school purpose levied for the previous year. The Interim Tax Bill will be issued on March 1, 2014 with two installments. First installment due on March 31<sup>st</sup>, 2014, the second installment due on April 30<sup>th</sup>, 2014, as reported by the committee of the Whole be read a third time, passed and numbered 14-453 and that the said by-law signed by the Mayor and Clerk-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

**-Carried-**

**First Reading**      **Moved by: R. Shalla**      **Seconded by: D. Harper**      **Sess. #14-051**  
**Second Reading**      **Moved by: S. James**      **Seconded by: B. Rodnick**      **Sess. #14-052**

“Being a by-law to establish a Schedule of Fees as per Schedule “A” attached, as authorized under Section 390 and Section 391 of the Municipal Act 2001, be received and read a second time and be referred to a committee of the whole council.”

**-Carried-**

**Moved by: S. James**      **Seconded by: L. Thom**      **Res. #14-053**

“That Council for the Corporation of the Township of South Algonquin authorizes the payment of all bills as recorded and presented for the meeting of February 20, 2014 Batch number 2014-00010 in the amount of \$49,321.53 and Batch number 2014-00012 in the amount of \$19,157.16.”

**-Carried-**

**Moved by: S. James**      **Seconded by: L. Thom**      **Res. #14-054**

“That Council for the Corporation of the Township of South Algonquin adjourns the regular meeting of February 20<sup>th</sup>, 2014 at 9:02pm.”

**-Carried-**

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Mayor Jane Dumas

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Clerk- Harold Luckasavitch