June 2, 2016
COUNCIL MEETING – MINUTES

On Thursday, June 2, 2016 the Council for the Corporation of the Township of South Algonquin held a Regular Council Meeting.

Present- Mayor Dumas
Councillor John Brown
Councillor Joe Florent
Councillor Dave Harper
Councillor Bill Rodnick
Councillor Richard Shalla
Councillor Linda Thom

Staff- Suzanne Klatt, CAO/ Clerk –Treasurer
Dave Gatley, Works Superintendent
Carla Gatley, Deputy Clerk-Recording Secretary

1. OPEN MEETING/CALL MEETING TO ORDER:
Mayor Dumas called the meeting to order at 7:00 p.m.

2. ADDITIONS/AMENDMENTS TO THE AGENDA: None

3. ADOPTION OF THE AGENDA
Moved by: D. Harper Seconded by: J. Florent Res. # 16-135
"That Council for the Corporation of the Township of South Algonquin adopts the Agenda as circulated for the regular Council meeting of June 2, 2016."
-Carried-

4. DISCLOSURE OF PECUNIARY INTEREST:
Councillor Harper, Item #15, By-Laws

5. PETITIONS, DELEGATIONS and/or PRESENTATIONS: None

6. MINUTES OF PREVIOUS MEETING
Moved by: R. Shalla Seconded by: B. Rodnick Res. # 16-136
"Be it resolved that the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Regular Council Meeting of May 19, 2016 as circulated and amended."
-Carried-

Moved by: J. Florent Seconded by: D. Harper Res. # 16-137
"Be it resolved that the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Human Resources and Administration Meeting of May 25, 2016 as circulated and amended."
-Carried-

7. BUSINESS ARISING FROM THE MINUTES:
-Discussion on Recreation members wanting to go to the ROAR conference.
-Councillor Shalla commended the CAO/Clerk-Treasurer on correspondence that was sent to the Whitney Seniors New Outlook representative.

8. UNFINISHED BUSINESS:
-Discussion on removal of rocks that pose a hazard to the riding lawn mower.

9. COMMITTEE REPORTS, STAFF AND/OR COUNCILLOR REPORTS:

Administration
A written report was provided in the council package by CAO/ Clerk-Treasurer S. Klatt.
Verbally discussed:
-Received a summary of the Future Directions surveys; will forward to council.
-RFP for Auditing Services has been distributed.
-Finance Clerk ad has been distributed.
-Swimming lessons will be July 4-July 15.
-June 28th at 6:30 p.m. was chosen as the date and time for a Planning Meeting with MHBC Planners. Two public open house meeting dates, in August and September, will be chosen at this meeting, for the implementation of the zoning by-law. The chosen dates will be put on the back of the Final tax bills.
-There will be a webinar on June 21st regarding broadband.

Roads
Works Superintendent D. Gatley verbally discussed:
-Met with the CEO of the South Algonquin Public Library, she is concerned about the lack of handicap parking. Space can be created near the propane tank.
- Had a discussion with the post master. Will fill in area behind the post office; there is quite a dip there that makes it difficult for the groomer,
-Beach sand from the Mill St. /First Ave. job will be taken to the beach in Whitney.-
-The concrete contractor has scheduled to be at Aylen Lake next week to install the concrete land section dock.
-Spoke to the owners of the private docks that have been installed at the Aylen Lake boat launch; they are aware that they will be receiving letters from the township. The new small private dock needs to be removed shortly and the commercial dock should be removed before next season.-
Signage for boats launches to have township logo.
-Bancroft Minden Forestry Company and McRae's Lumber Co. have cleaned up the landings on Hayward Road.

Councillor Florent
Verbally discussed:
-Canada Day opening ceremonies will begin at 3:00 p.m. on July 1st. MPP John Yakabuski and MP Cheryl Gallant have both been invited but neither have replied. Mayor Dumas will attend.
-Completed survey on autonomous vehicles.
-Attended Renfrew County District School Board meeting. There was no opportunity to speak; decision was made to close both Westmeath and Madawaska Public Schools.

Councillor Shalla
Verbally discussed:
-Attended the Hay Lake Property Owner's Association meeting. He thanked the Mayor for attending and for her eloquent speech. The group was very appreciative.

10. CORRESPONDENCE-Action Items
- Augusta Township, RE: Request for Support- Lyme Disease, resolution

- Niagara Region, RE: Request for Support- Lyme Disease, resolution
- Kelly Mitchell/G52, RE: Cenotaph Grants, filed
- Barry's Bay & Area Senior Citizens Home Support Services, RE: Invitation to Annual Volunteer Appreciation Luncheon, filed
- OGRA, RE: Review of Funding Allocation Formula, filed
- Hon. Bob Chiarelli/Minister of Energy, RE: Long Term Energy Plan, filed
- Algonquin and Lakeshore Catholic District School Board, RE: Notice of Policy Review and Public Meeting, filed
- Kara McCaig/Ministry of Northern Development & Mines, RE: Northern Communities Investment Readiness Program, filed
- OGRA, RE: Autonomous Vehicles, filed
- College of Physicians and Surgeons RE: Council Award, filed
- Melanie Wright/Community Futures, RE: Canada 150 Community Infrastructure Program Intake 2, resolution

11. CORRESPONDENCE -Information Items

12. NEW BUSINESS: None
There was a five minute recess at 8:20 p.m.

13. MOTIONS OF COUNCIL:
Moved by: J. Florent Seconded by: L. Thom Res. # 16-138
"**That** Council of the Township of South Algonquin approve 2 committee members from M & L Recreation to attend the R.O.A.R. conference in Calabogie.
AND THAT the members make a presentation to the Whitney Recreation Committee to share the information of the conference."
-Carried-
Moved by: J. Florent Seconded by: R. Shalla Res. # 16-139
"BE IT RESOLVED THAT Council for the Corporation of the Township of South Algonquin approve the wage grid steps all be increased by $1.50 spread over next 3 years
AND THAT the revised wage grid be brought back to Council after the amendments for review and approval."
-Carried-
Moved by: D. Harper Seconded by: B. Rodnick Res. # 16-140
"**WHEREAS** Council agrees with the Finance Dept Review in principle and agrees to promoting Wellness instead of Illness with its employees,
BE IT RESOLVED THAT the CAO/Clerk Treasurer is directed to revise the per diem By-Law to reflect the addition of the following Personal Days criteria
THAT Personal Days are designed to provide income continuation and to promote sick leave conservation. It is to allow for an employee to meet family obligations, illness of an immediate family member or the need for time to conduct personal business necessitating absence from work, or professional needs without needing a medical practitioner note
AND THAT Personal Days may not be used for other purposes such as extra vacation time; if a long term illness situation, both the sick and personal days yearly allotment would be used as sick time. All personal days will be granted at the discretion of the CAO/Clerk Treasurer or supervisor.
AND THAT Permanent full-time employees shall be credited with .50 days for each full calendar month(6 days/yr) of full-time employment for Sick Leave and .25days for each full

calendar month(3 days/yr) of full time employment for Personal Leave. Permanent employees hired on or before the 15th day of the month shall receive full credit for the month. Credits shall accumulate to a maximum of sixteen (16) days which includes 3 personal days/yr. Employees shall not be paid for unused sick/personal leave credits when leaving the employ of the municipality. Any employee who abuses this policy will be subject to discipline."

-Carried-

Moved by: D. Harper **Seconded by: J. Brown** **Res. # 16-141**

"WHEREAS the number of cases of ticks positive for Lyme Disease is increasing throughout Ontario;

AND WHEREAS the laboratory testing for and diagnosis of Lyme Disease is sub-optimal;

AND WHEREAS there are chronic sufferers of long term consequences of this disease;

BE IT RESOLVED THAT Council of the Township of South Algonquin supports the Lyme disease resolution passed by the Niagara Region at their April 28, 2016 meeting and

AND BE IT FURTHER RESOLVED THAT Council supports the Municipality of Augusta's request from their May 24, 2016 Council Meeting requesting the Province of Ontario and the Government of Canada provide increased funding for research aimed to eradicate Lyme disease carrying ticks

AND THAT the Council of the Township of South Algonquin requests the Province of Ontario and the Government of Canada provide funding or increased funding for research aimed to test the efficacy of the vaccines developed in the United States or to develop a new Canadian Vaccine for the control of Lyme disease in humans;

AND THAT this resolution be forwarded to the Premier of Ontario, the Minister of Health and our local MP and MPP."

-Carried-

Moved by: B. Rodnick **Seconded by: D. Harper** **Res. # 16-142**

"WHEREAS Council has accepted the resignation of Deputy Treasurer Natasha Hinze and they recognize the need for business continuity and succession planning

AND WHEREAS Council agrees with the Finance Dept Review in principle

THEREFORE BE IT RESOLVED that Council agrees with Option 3 which recommends the hiring of a Full Time Finance Clerk and contracting the services of a Natasha Hinze, C.P.A on an as needed basis at an agreed upon hourly rate until December 31, 2016.

Staff is directed to:

1. Advertise for a Finance Clerk with a revised job description that removes the analytical/technical components of the Deputy Treasurer position in the responsibilities
2. Amend By-Law 15-493 to add a grid for a Finance Clerk starting at Step 1- $20.25
3. Draft an agreement for consulting services until December 31, 2016 with Natasha Hinze as Finance Manager
4. Advertise a Request for Proposal December 1, 2016 for a Finance Manager CPA accredited for a period of 2 years effective January 1, 2017."

-Carried-

Moved by: R. Shalla **Seconded by: B. Rodnick** **Res. # 16-143**

"WHEREAS Intake Two of the Canada 150 Community Infrastructure Program has been launched to provide funding for up to 50% of the cost for parks and recreational trails, including fitness trails, bike paths, and other type of trails and

WHEREAS the Township of South Algonquin has a location known as Centennial Park in the centre of the Hamlet of Whitney and the same location has a Cenotaph with the names of 6 local persons who lost their lives in World War II and

WHEREAS Centennial Park provides opportunities for visitors traveling through the community to stop and relax in a very scenic location along Hwy. 60, the Gate Way to Algonquin Provincial Park
WHEREAS the Township of South Algonquin has an undeveloped property abutting Centennial Park, along the shore of Galeairy and
WHEREAS the said property approximately 1 hectre has potential if developed to provide a walking trail, bike path also access for the handicapped to the water's edge, a picnic area plus enhance and beautify the location
THEREFORE Council agrees to apply for a grant prior to June 24, 2016 deadline to develop the area also agrees to arrange for funding 50% of the costs of approx. $25,000-$30,000 in total."
-Carried-
Moved by: R. Shalla Seconded by: B. Rodnick Res. # 16-144
"WHEREAS the Whitney Recreation Committee has been fundraising with plans to cover the outdoor rink in the Hamlet of Whitney and
WHEREAS rarely do grants become available for such projects and
WHEREAS there is a grant available through Intake Two of the Canada 150 Community Infrastructure Program to provide funding for recreational facilities, including local arenas which must be applied for by June 24, 2016 and
WHEREAS the grant will cover 50% of the project and the Township of South Algonquin would be responsible for the remaining 50%,
THEREFORE Council agrees that staff investigate the feasibility of obtaining additional grant funding from other sources to assist with covering of costs and vote at June 16 Council meeting regarding making application for such a project."
-Carried-
Moved by: L. Thom Seconded by: J. Florent Res. # 16-145
"That Council for the Corporation of the Township of South Algonquin agrees that the signage for the newly developed municipal park on Hwy 60 in Madawaska be named the J.R. Booth Park."
-Carried-

14. NOTICE OF MOTIONS:

Councillor Shalla would like council to consider a resolution that would lobby fast food franchises to put a "Do Not Litter" message on all take out packaging.

15. BY-LAWS:

FIRST and SECOND READING
Moved by: J. Brown Seconded by: L. Thom Res. # 16-146
"Being a by-law to provide for the stopping up and closing of part of the unopened allowance for road along the shore of McCauley Lake in front of Lot 30, Concession 10 in the geographic Township of Murchison and that it be read a first and second time and be referred to a committee of the whole council."
-Carried-
THIRD and FINAL READING
Moved by: R. Shalla Seconded by: B. Rodnick Res. # 16-147
"Being a by-law to provide for the stopping up and closing of part of the unopened allowance for road along the shore of McCauley Lake in front of Lot 30, Concession 10 in the geographic Township of Murchison and that it be read a third time and passed and numbered 16-506 (hereby repealing By-Law 2016-499 dealing with the same subject matter, which has not yet been

registered) and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book."
-Carried-

Moved by: J. Brown **Seconded by: L. Thom** **Res. # 16-148**
"Being a by-law to provide for the stopping up and closing of part of the road allowance along the shore of Hay Lake in front of Lot 6, Concession 9 in the geographic Township of Sabine and that it be read a first and second time and be referred to a committee of the whole council."
-Carried-
THIRD and FINAL READING
Moved by: R. Shalla **Seconded by: B. Rodnick** **Res. # 16-149**
"Being a by-law to provide for the stopping up and closing of part of the road allowance along the shore of Hay Lake in front of Lot 6, Concession 9 in the geographic Township of Sabine and that it be read a third time and passed and numbered 16-507(hereby repealing By-Law 2016-500 dealing with the same subject matter, which has not yet been registered) and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book."
-Carried-
Moved by: R. Shalla **Seconded by: L. Thom** **Res. # 16-150**
"Being a by-law to adopt optional tools for the purposes of administering limits for the Commercial, Industrial and Multi-Residential Property Classes for the year 2016 and that it be read a first and second time and be referred to a committee of the whole council."
-Carried-
Moved by: D. Harper **Seconded by: B. Rodnick** **Res. # 16-151**
"Being a by-law to adopt optional tools for the purposes of administering limits for the Commercial, Industrial and Multi-Residential Property Classes for the year 2016 and that it be read a first and second time and be referred to a committee of the whole council and that it be read a third time and passed and numbered 16-508 and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book."
-Carried-
Moved by: D. Harper **Seconded by: J. Florent** **Res. # 16-152**
"Being a by-law to provide for long term borrowing of funds to cover the purchase of a 1996 Spartan Pumper Fire Truck for the Township of South Algonquin and that it be read a first and second time and be referred to a committee of the whole council."
-Carried-
Moved by: B. Rodnick **Seconded by: R. Shalla** **Res. #16-153**
"Being a by-law to provide for long term borrowing of funds to cover the purchase of a 1996 Spartan Pumper Fire Truck for the Township of South Algonquin and that it be read a third time and passed and numbered 16-509 and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book."
-Carried-

Moved by: B. Rodnick **Seconded by: D. Harper** **Res. #16-154**
"THAT Council for the Corporation of the Township of South Algonquin authorizes the payment of all bills as recorded for the meeting of June 2, 2016 and included in their council package Batch 2016-0052 for $55,084.25 and Batch 54 for $ 15,791.75 (as presented at the table)."
-Carried-

Moved by: B. Rodnick **Seconded by: D. Harper** **Res. # 16-155**
"That Council for the Corporation of the Township of South Algonquin adjourns the regular meeting of June 2, 2016 at: 9:40 p.m."
-Carried-

The next council meeting is scheduled for June 16, 2016 at 7:00 p.m.

_____	_____	_____
Mayor Jane Dumas	Suzanne Klatt, CAO/Clerk-Treasurer	Deputy Clerk Carla Gatley Recording Secretary