

March 9, 2016

SPECIAL COUNCIL MEETING – MINUTES

On Wednesday, March 9th, 2016 the Council for the Corporation of the Township of South Algonquin held a Preliminary Budget Meeting.

Present – Mayor Jane Dumas	Staff - Sue Klatt, CAO/Clerk Treasurer
Councillor John Brown	Dave Gatley, Roads Superintendent
Councillor Joe Florent	Natasha Hinze, Deputy Treasurer-Recording Secretary
Councillor Dave Harper	Tracy Cannon, Operations Clerk
Councillor Bill Rodnick	
Councillor Richard Shalla	
Councillor Linda Thom	

Guests - Josephine Lentz, M & L Recreation Committee
 Brendia Drew, M & L Recreation Committee
 Joe Avery, Whitney Recreation Committee
 Georgina Bresnahan, South Algonquin Library Board
 Elaine Hare, South Algonquin Library Board

1. OPEN MEETING/CALL TO ORDER

Councillor Bill Rodnick, Chair of the Finance Committee called to order the Special Council Meeting of the Corporation of the Township of South Algonquin at 7:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by: L. Thom

Seconded by: J. Dumas

To adopt the agenda as prepared for the Special Meeting - Preliminary Budget meeting of Wednesday, March 9, 2016 as circulated.

3. DISCLOSURE OF PECUNIARY INTEREST: None declared.

4. PRELIMINARY BUDGET--DRAFT 1

Discussed and reviewed:

- Recreation & Cultural Services
 - Recreation
 - Josephine Lentz – Treasurer, M&L Rec Committee
 - A general overview of the recreation budget was discussed by the CAO/Clerk-Treasurer with regards to operating expenses vs. capital expenses.
 - Josephine reviewed her budget request list. Discussion with regards to the sun shelter for J.R. Booth park and ways of decreasing the costs. The Recreation Committee is using \$2,500 from fundraising funds for this project (need to change account 15-5010). Township to discuss with Murray Bros. Lumber and McRae Lumber for possible donation/reduced cost of lumber.
 - All Canada Day Grant to go to M&L for J.R. Booth Park grand opening.

- The fundraising funds that M&L Recreation Committee have accumulated will be used for new playground, levelling at beach and stainless steel counter top. The \$5,000 amount budget for the stainless steel counter top will be removed from this budget since it will be paid for with fundraising funds.
 - Show fundraised dollars in reserves.
- Joe Avery – Chair, Whitney Rec Committee
 - Joe reviewed his budget request list. Landscaping at the front entrance of the Lester B. Smith building will be reduced – rocks will be moved for better presentation and safety but flowers will not be purchased this year. This reduces this budget from \$4,400 to \$1,000.
 - The tables at the Lester B. Smith building are in need of being replaced – 50% (or 10) tables will be purchased in 2016 and the other 50% will be purchased in 2017. This reduced this budget from \$5,500 to \$2,750.
 - The new counter at the front entrance of the Lester B. Smith building was budgeted previously and an amount was placed into reserve – for 2016, \$5,000 will be pulled from reserves for this project.
 - Discussion about water pump at LSB as EMS doesn't have water when the hose is out. No water pressure. To investigate.
- Library
 - Georgina Bresnahan – Chair, South Algonquin Library Board
 - Georgina reviewed her budget request list. Cynthia to attend library Board meetings – budget includes room for coverage of her.
 - Extra programming available in budget.
 - No issues or concerns. Accepted as presented.
- The recreation and library representatives left the meeting.
- Recreation
 - Discussion about the remaining capital expenses was done. Flower boxes at Centennial Park – leave \$1,200 in budget.
 - The grading and erosion control allowance of \$10,000 for Whitney Beach was discussed and concluded that it is not required in 2016 as previous erosion control was sufficient. This was eliminated from the budget.
 - The boat launch extension allowance at the Galeairy Lake boat launch in the amount of \$5,000 will be moved to 2017.
 - For the Aylen Lake dock revitalization, the \$20,000 dock allowance will remain for 2016 but the earthwork and grading in the amount of \$21,376.20 will be moved to 2017.
 - The budgeted amount of \$7,530 for the rink building roof replacement will be analyzed to ensure this is an accurate estimate.
 - Review of operating expenses was done and no concerns except for the OMERS portion of the labour seems high. This will be reviewed to ensure accuracy.
- Transportation Services
 - Discussion about putting the old fire hall building up for sale. Approx \$50,000-\$75,000 – to get estimate to determine if we should proceed.
 - \$5,000 street light allowance budget moved to 2017.
 - Discussion of Maintenance Drainage Pipe Accessories; Culverts in need of replacement include North McKenzie Lake Road at Porcupine Hill, Gunter's Mill, McAlphine's and Proven Line.
 - Reduce all reserves by 50%.

- Environmental Services
 - Reduce landfill closure site fund reserve from \$50,000 to \$10,000. There is a shortfall between the landfill closure liability and the reserve. Need to increase reserve (historically only contribute \$5,000) to make up for this shortfall. Hopefully Madawaska site expands and liability will have a number of years before it crystallizes.
 - Discussion about fuel costs – reduce 3600-2121 to \$15,000 from \$20,000. Review all fuel costs as seem high compared to actuals.
- Health Services
 - No issues or concerns. This budget was accepted as presented.
- Social and Family Services
 - No issues or concerns. This budget was accepted as presented.
- Planning and Development Budget
 - No issues or concerns. This budget was accepted as presented.
 -

5. NEXT MEETING DATE:

The next Special Preliminary Budget Meeting is scheduled for March 22, 2016 at 7:00 p.m.

Budgets scheduled to be reviewed is as followed:

- Draft 2 – General Government
- Draft 2 – Protection Services
- Draft 2 – Transportation Services
- Draft 2 – Environmental Services
- Draft 2 – Health Services
- Draft 2 – Social and Family Services
- Draft 2 – Recreation & Culture Services
- Draft 2 – Planning and Development

6. ADJOURNMENT

Moved by: L. Thom

Seconded by: R. Shalla

To adjourn the Special Preliminary Budget Meeting of March 9, 2016 at 10:10 p.m.

Councillor Bill Rodnick

Suzanne Klatt, CAO/Clerk Treasurer

Natasha Hinze, Deputy Treasurer-
Recording Secretary