

October 12, 2017

COUNCIL MEETING – MINUTES

On Thursday, October 12, 2017 the Council for the Corporation of the Township of South Algonquin held a Regular Council Meeting.

Present- Mayor Dumas

Councillor Sandra Collins

Councillor Joe Florent

Councillor Dave Harper

Councillor Richard Shalla

Staff- Holly Hayes, CAO/ Clerk –Treasurer

Tracy Cannon, Municipal Operations Clerk, Recording Secretary

Regret: Councillor John Brown

Councillor Bill Rodnick

1. OPEN MEETING/CALL MEETING TO ORDER:

Mayor Dumas called the meeting to order at 7:02 p.m.

2. ADDITIONS/AMENDMENTS TO THE AGENDA:

-By-Law, Opening of Unopened Road Allowance; By-Law 17-545

-Closed Session, Two closed sessions of Council

3. ADOPTION OF THE AGENDA

Moved by: D. Harper

Seconded by: S. Collins

Res. # 17-192

“**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adopts the Agenda as circulated and amended for the Regular Council meeting of October 12, 2017.”

-Carried-

4. DISCLOSURE OF PECUNIARY INTEREST: None

5. PUBLIC MEETING FOR AN OFFICIAL PLAN AMENDMENT:

- Amendment No. 1 to add Holding Zone polices to the Official Plan to allow Council to establish conditions that must be satisfied prior to developing occurring. This policy applies to all lands within the township – No public comments received.

6. PETITIONS, DELEGATIONS and/or PRESENTATIONS: None

7. MINUTES OF PREVIOUS MEETING

Moved by: S. Collins

Seconded by: D. Harper

Res. # 17-193

“**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Regular Council meeting of September 7, 2017 as circulated.”

-Carried-

Moved by: J. Florent

Seconded by: D. Harper

Res. # 17-194

“**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Roads Committee meeting of September 14, 2017 as circulated and amended.”

-Carried-

Moved by: R. Shalla

Seconded by: D. Harper

Res. # 17-195

“**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Waste Management Committee meeting of September 14, 2017 as circulated.”

-Carried-

Moved by: S. Collins

Seconded by: R. Shalla

Res. # 17-196

“**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Emergency Management Committee meeting of September 21, 2017 as circulated and amended.”

-Carried-

Moved by: S. Collins

Seconded by: D. Harper

Res. # 17-197

“**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Committee of Adjustment meeting of September 28, 2017 as circulated.”

-Carried-

8. BUSINESS ARISING FROM THE MINUTES:

- Regular Council meeting of September 7, 2017 – None
- Roads Committee Meeting of September 14, 2017 – H. Hayes will follow up to an email forwarded by Councillor Shalla.
- Waste Management Committee Meeting of September 14, 2017 – Re-Use Bin at Lyell Landfill Site is operational. Recommendation to consider lighting.
- Emergency Management Meeting of September 21, 2017 – Compliments to Brian Ackney, CEMC for conducting a very informative table top exercise.
- Committee of Adjustment Meeting of September 28, 2017 – None

9. UNFINISHED BUSINESS: None

10. COMMITTEE REPORTS, STAFF AND/OR COUNCILLOR REPORTS:

Library

Councillor Harper verbally reported:

- Library Chair, Christine Luckasavitch doing very well. Excited to have Andrea Ruzzo joining the Library Board.

Madawaska Fire Department

Fire Chief, Aurel Thom provided a written report.

Verbally discussed:

- H. Hayes will be working with Chief Thom and Chief Stubbs to update the Fire Department By-Law 07-275. It was suggested that the by-law state that the Fire Departments are not “Rescue” and that the OPP be informed that the Fire Departments are not trained to perform rescue.
- Public education required to educate the public when to contact 911. Services are sometimes being used for non-emergencies.
- H. Hayes presented the PTSD Policy to the Whitney Fire Department. It was well received. H. Hayes will present the PTSD Policy to Madawaska Fire Department in the near future.

Administration

A written report was provided in the council package by CAO/ Clerk-Treasurer H. Hayes.

Verbally Reported:

- H. Hayes circulated the revised Consolidated Financial Statement.
- Toy Bus will be at the Madawaska Hall only. Not in Whitney at this time.
- Consensus was to allow the use of the Mervin Dupuis Building in Madawaska for a Smart Serve Course on November 4th.
- Consensus was to allow the day care to utilize the Lester Smith Building for the before and after school program. There will be little conflict with the rink schedule.
- Councillor Collins, Councillor Harper, H. Hayes and D. Gatley will be on the hiring committee for the Custodian/Maintenance Worker Position. H. Hayes will set up a schedule for interviews.
- Discussion regarding the current meeting schedule of one council meeting a month and the possibility of holding committee meetings within a council meeting. It was decided that the schedule will be reviewed in January.

Public Works/Operations

A written report was provided in the council package by Works Superintendent D. Gatley.

Discussion:

- T. Cannon, Municipal Operations Clerk will follow up with D. Gatley to inquire if the large culvert located at the works garage is in adequate shape to use.
- Council to advise T. Cannon by October 24th if there are any changes to the Fall/Winter Waste Collection Calendar. Goal is to mail the calendars on the 25th.

Madawaska Fire Department

Councillor Florent verbally reported:

- The 1990 4x4 truck has reached its end of life and will be taken out of service. Recommendation to sell as surplus.
- The back-up batteries for the fire panel will be replaced on Saturday.

Madawaska Recreation

Councillor Florent verbally reported:

- It was determined that it will cost approximately \$20,000.00 to complete J.R. Booth Park in 2017.
- Pickle Ball will continue as long as weather permits.

Whitney Recreation

Councillor Shalla verbally reported:

- There has been some inquires regarding a Santa Clause Parade this year. The committee will not be hosting a parade this year but supports anyone in the community who wants to organize one if there is an interest.

11. CORRESPONDENCE-Action Items

- Lynn Taylor, RE: Use of Hall – Resolution
- Municipal Sign Options – Consensus for Option #3 with modifications for the Township of South Algonquin Welcome Signs

16. BY-LAWS:

FIRST AND SECOND READING

Moved by: J. Florent

Seconded by: D. Harper

Res. # 17-203

“**BEING A BY-LAW** to establish retention periods during which the records of the municipality and local boards of the municipality must be retained and preserved; and that it be read a first and second time and be referred to a committee of the whole council.”

-Carried-

THIRD READING

Moved by: R. Shalla

Seconded by: S. Collins

Res. # 17-204

“**BEING A BY-LAW** to establish retention periods during which the records of the municipality and local boards of the municipality must be retained and preserved; and that it be passed and numbered **17-541** and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

-Carried-

FIRST AND SECOND READING

Moved by: D. Harper

Seconded by: S. Collins

Res. # 17-205

“**BEING A BY-LAW** to adopt Health and Safety Policy HS-001-03; and that it be read a first and second time and be referred to a committee of the whole council.”

-Carried-

THIRD READING

Moved by: J. Florent

Seconded by: R. Shalla

Res. # 17-206

“**BEING A BY-LAW** to adopt Health and Safety Policy HS-001-03; and that it be passed and numbered **17-542** and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

-Carried-

FIRST AND SECOND READING

Moved by: J. Florent

Seconded by: S. Collins

Res. # 17-207

“**BEING A BY-LAW** to establish Site Plan Control for the Corporation of the Township of South Algonquin; and that it be read a first and second time and be referred to a committee of the whole council.”

-Carried-

THIRD READING

Moved by: D. Harper

Seconded by: R. Shalla

Res. # 17-208

“**BEING A BY-LAW** to establish Site Plan Control for the Corporation of the Township of South Algonquin; and that it be passed and numbered **17-543** and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

-Carried-

FIRST AND SECOND READING

Moved by: J. Florent

Seconded by: S. Collins

Res. # 17-209

“**BEING A BY-LAW** to adopt an Amendment to the Official Plan of the Township of South Algonquin OPA No. 1; and that it be read a first and second time and be referred to a committee of the whole council.”

-Carried-

THIRD READING

Moved by: R. Shalla

Seconded by: D. Harper

Res. # 17-210

“**BEING A BY-LAW** to adopt an Amendment to the Official Plan of the Township of South Algonquin OPA No. 1; and that it be passed and numbered **17-544** and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

-Carried-

FIRST AND SECOND READING

Moved by: J. Florent

Seconded by: D. Harper

Res. # 17-211

“**BEING A BY-LAW** to provide for the opening of the road allowance between Concessions 8 and 9 on Lot 6, in the geographical Township of Lyell, now Township of South Algonquin, District of Nipissing and that it be read a first and second time and be referred to a committee of the whole council.”

-Carried-

Discussion regarding naming of road allowance as indicated in By-Law. It was determined the name of the road allowance would be Lentz Lane.

THIRD READING

Moved by: R. Shalla

Seconded by: S. Collins

Res. # 17-212

“**BEING A BY-LAW** to provide for the opening of the road allowance between Concessions 8 and 9 on Lot 6, in the geographical Township of Lyell, now Township of South Algonquin, District of Nipissing; and that it be passed and numbered **17-545** and that the said by-law be signed by the Mayor and CAO/Clerk Treasurer-sealed with the seal of the Corporation, and be entered in the By-Law Book.”

-Carried-

5 Minute Break

17. CLOSED SESSION

Moved by: J. Florent

Seconded by: D. Harper

Res. # 17-213

“That Council for the Corporation of the Township of South Algonquin move into a closed session of Council at 8:55 pm. to consider subject matter regarding;

Ontario Municipal Act, Part VI, S.239 (2)

- (c) A proposed or pending acquisition or disposition of land by the municipality or local board;

-Carried-

Moved by: J. Florent

Seconded by: D. Harper

Res. # 17-214

“**BE IT RESOLVED THAT** That Council for the Corporation of the Township of South Algonquin adjourns the closed session of Council held on October 12, 2017 at 9:11 pm.”

-Carried-

Moved by: R. Shalla

Seconded by: S. Collins

Res. # 17-215

“That Council for the Corporation of the Township of South Algonquin move into a closed session of Council at 9:17 pm. to consider subject matter regarding;

Ontario Municipal Act, Part VI, S.239 (2)

- (b) Personal matters about an identifiable individual, including municipal or local board employees;

-Carried-

Moved by: D. Harper

Seconded by: J. Florent

Res. # 17-216

“BE IT RESOLVED THAT That Council for the Corporation of the Township of South Algonquin adjourns the second closed session of Council held on October 12, 2017 at 9:27 pm.”

-Carried-

18. PAYMENT OF ACCOUNTS

Moved by: J. Florent

Seconded by: D. Harper

Res. # 17-217

“BE IT RESOLVED THAT Council for the Corporation of the Township of South Algonquin authorizes the payment of all bills as recorded for the meeting of September 7, 2017: Batch 2017-00062 for \$104,873.27 and Batch 2017-00064 for \$34,837.28 included in the council package and Batch 2017-00066 as presented at the table for \$70,438.50.

-Carried-

19. ADJOURNMENT

Moved by: D. Harper

Seconded by: R. Shalla

Res. # 17-218

“BE IT RESOLVED THAT That Council for the Corporation of the Township of South Algonquin adjourns the regular meeting of October 12, 2017, at 9:29 p.m.”

-Carried-

The next council meeting is scheduled for November 2, 2017 at 7:00 p.m.

Mayor Jane A. E. Dumas

Holly Hayes, CAO/Clerk-Treasurer

Municipal Operations Clerk, Tracy Cannon
Recording Secretary