

**TOWNSHIP OF SOUTH ALGONQUIN**  
**PLANNING COMMITTEE MEETING – MINUTES**

On Thursday, May 11, 2017 the Planning Committee held a meeting.

Council Present: Mayor Jane Dumas, Chair  
Councillor John Brown  
Councillor Sandra Collins  
Councillor Joe Florent  
Councillor Dave Harper  
Councillor Bill Rodnick  
Councillor Richard Shalla

Township Staff Present: Holly Hayes, CAO/Clerk Treasurer  
Tracy Cannon, Municipal Operations Clerk, *Recording Secretary*

Chair of the Planning Committee, Mayor Dumas called the meeting to order at 7:00 p.m.

**ADDITIONS/AMENDMENTS TO THE AGENDA:** None

**ADOPTION OF THE AGENDA:**

**Moved by: J. Brown**

**Seconded by: J. Florent**

To adopt the agenda as prepared for the Planning Committee meeting of Thursday, May 11, 2017 as circulated.

**DISCLOSURE OF PECUNIARY INTEREST:** None

**UNFINISHED BUSINESS:**

- Tracy Cannon, Municipal Operations Clerk presented a power point presentation that included parts of the presentation that was presented on April 12<sup>th</sup> by Christopher Brown, Planner of MMA. Emphasis was made during the presentation on the different Committees available under the Planning Act to address consent, zoning and official plan amendments, and minor variances.

**NEW BUSINESS:**

- It was determined that a Committee of Adjustment be established to handle minor variances and consent and Council as a whole will handle zoning and official plan amendments under the Planning Act. Mayor Dumas and Councillor Brown expressed that they regretfully would not be available to be part of the Committee, however Mayor Dumas expressed she would try to attend the meetings, but would not be directly involved. Councillor Shalla, at the suggestion of the mayor accepted the position of the Chair of the Committee of Adjustment and the remainder of Council would be members. Staff was directed to proceed with the process of enacting a Committee of Adjustment under the Planning Act. Once the Committee of Adjustment is established a meeting will be scheduled to discuss details of the Committee.
- Reviewed and discussed the circulated memorandum created by Jamie Robinson, Planner of MHBC that outlined the role of a Committee of Adjustment and how to establish such a Committee.
- It was decided that the Regular Council Meeting of May 18<sup>th</sup> did not need to

recommence due to the only time sensitive item was granting the Paving of Major Lake Road, Tender # 2017-02. It was determined that if the amount within budget and no inconsistencies arise from the submissions, staff will grant the tender and council will support the decision and pass a resolution at the Regular Council Meeting of June 1<sup>st</sup>. As Chair of the Roads Committee, Councillor Florent will attend the opening of the tender on May 17th.

**Moved by: D. Harper**

**Seconded by: J. Florent**

To adjourn the Planning Committee meeting of May 11, 2017 at 7:54 p.m.

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Mayor Jane A.E. Dumas/Chairperson

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Tracy Cannon, Municipal Operations Clerk  
Recording Secretary