

## Minutes of the December 30, 2013 Meeting of the Whitney Recreation Committee

**Chair:** Jess McComb

**Secretary/Treasurer:** Glenn Forward

**Council Representative:** Richard Shalla

**In Attendance:** Josh Siydock, Matt Romain, Jess, Richard, Glenn, Donnie Cole

**Note:** Underlining indicates an item requiring action.

Joey Kargus submitted a written request to the committee to use the Lester Smith Building. The building is owned by the township; therefore, the letter will be submitted to the township, on Joey's behalf, by Richard.

Donnie Cole offered to cook dinner for the adult New Year's Eve party. Richard's notes showed the committee agreed, on December 11, not to serve dinner. Consequently, the committee declined the offer.

Joe Avery has temporarily left the committee, and the chair position, and is replaced by Jess. The committee thanks Joe for all the hard work he did. He made the community of Whitney a better place.

The television and its accessories is not functioning properly. Matt learnt this is the consequence of unplugging the system. In order to make it work again, Hal must phone McCaskie's to arrange for the repairs. The licence is in Hal's name and, thus, the repairs require his authorization. It is suggested a sign be posted stating the television and its accessories should not be unplugged.

Matt will re-install (it was unfortunately removed) a cable to the system that will allow movies to be played.

The committee has determined communication and delegation of responsibilities are important.

Pizzas will be ordered the juice purchased for the kids' New Year's Eve party. Napkins and plates will be required. Jess will bring an Ipod for music and it will be setup to play. Glenn and Josh will supervise the party.

The committee has determined it is important to document the particulars of events: the number of people attending and the names of volunteers and attending committee members will be recorded. Josh will bring a ledger to do this.

Signs should be posted and announcements made detailing the time of last call for alcohol. Last call should occur well in advance of the end of the event to insure there is enough time to consume last call alcohol. As well, no tickets to purchase alcohol will be sold after last call. Jess will make these signs.

Glenn has volunteered to operate the rink if the person paid to do so requires time off.

Jack and Debbie Olmstead have volunteered to help the committee. A list of volunteers should be made.

Richard, Glenn and Josh will be at the church at 9:00 am on Jan. 2, 2014 to clean up after the adult New Year's Eve party.

A report summarizing each event may be useful. The report would provide details such as the number of people attending and the amount of money spent or made.

Glenn will contact Marvin Siydock and Jamie McRae, the hockey school coaches for 2014, to find out when they would like to hold the classes. The information will be pasted on to both schools and a request will be submitted to the township to make posters announcing the event.

It was suggested equipment pick up could be orchestrated a day prior to the commencement of hockey school.

It was suggested the committee learn when township prints the newsletter so the committee can communicate and delegate responsibilities for events well in advance of the announcement of events in the newsletter.

The committee decided not to do Family Fishing Day. The committee needs to find out if Trevor Murchison will conduct the event before announcing the event will not occur in 2014.

The committee will conduct a Valentine's Day Dinner and Dance at the church on Feb. 15 for \$20 per person. Donnie Cole will cook. A DJ should be lined up immediately. Social hour will be from 6-7 pm, dinner from 7-8 pm and the dance from 8:00 pm to 1:00 am. Joss, Jess and Elaine Cole will setup. Donnie Cole will serve alcohol and Glenn will clean up. The delegation of the remaining responsibilities will occur in the January meeting.

The committee has determined projects that weren't funded in 2013 will be subsequently reviewed and a determination of whether they will be carried forward will be made.

#### **Township Update:**

Work Superintendent interviews and the asset management plan have been completed. The asset plan will be reviewed and edited on a regular basis.

Road maintenance is going well.

#### **In the Future:**

Jess will do the agenda and it will be reviewed by Glenn prior to sending it out.

The minutes will: (1) document any revision of the minutes and their acceptance, (2) contain a section outlining business from previous meetings. This section will be entitled, "Old Business", (3) contain a

section outlining the business pertaining to the meeting. This section will be called, "New Business", and (4) contain a section outlining a report from the Treasurer.

**Next Meeting:** January 13, 2014