

TOWNSHIP OF SOUTH ALGONQUIN
ROADS COMMITTEE MEETING – MINUTES

On Thursday, January 12, 2017 the Roads Committee held a meeting.

Council Present: Mayor Jane Dumas
Councillor John Brown
Councillor Sandra Collins
Councillor Joe Florent, Chair
Councillor Dave Harper
Councillor Bill Rodnick
Councillor Richard Shalla

Township Staff Present: Holly Hayes, CAO/Clerk Treasurer, *Recording Secretary*
Dave Gatley, Works Superintendent

Chair of the Roads Committee, Councillor Florent called the meeting to order at 7:00 p.m.

ADDITIONS/AMENDMENTS TO THE AGENDA:

ADOPTION OF THE AGENDA:

Moved by: D. Harper

Seconded by: R. Shalla

To adopt the agenda as prepared for the Roads Committee meeting of Thursday, January 12, 2017 as circulated and amended.

Agenda amended new business to include letter from resident and capital budget.

DISCLOSURE OF PECUNIARY INTEREST: None

UNFINISHED BUSINESS:

D. Gatley updated that truck 8 is back in the yard as of today. Cost of deductible, insurance company has indicated claim will not increase next year's premium. Council has decided that the truck should be towed to Valley Truck and Spring prior to it being put back into service. Suggested that the plow be adjusted to ensure that it is cutting better.

H. Hayes has updated council the MTO response for the sidewalk on the Hwy. 60 bridge. MTO has suggested that the OPP have been notified to lay charges for snowmobiles using the travelled portion of the highway.

Council has asked that the information that we have regarding the meeting with the MTO be reviewed; there may be a set of plans from the 2013 special meeting minutes where the MTO engineer attended the meeting to discuss with council the design of the bridge.

Contractor hiring procedures; D. Gatley has outlined the list of contractors that we have and the system that has been being followed. He clarified the levels of spending permitted under various types of procurement.

Councillor Brown has suggested that our staff can be doing some of the small jobs that we are currently contracting out.

D. Gatley outlined the construction work that has been done in 2016 and gave an update on how we are monitoring the work that we do and are planning in the next year.

Councillor Shalla has suggested that we should be ensuring that the work is being done by qualified people to ensure that it is done properly.

D. Gatley has suggested that we will continue to work on procurement practices; explained job costing for capital projects for 2016. This is an exercise that needed to be done to start capturing the capital work that we have been doing with our staff in house. A reduced capital threshold is currently very high and it is suggested that we reduce this to around \$2000 or 15% improvement for very small assets (for example Dave Bowers Road only has one culvert, it would be difficult to improve it to meet the existing \$25,000 threshold). Also the Asset Management Plan lists assets that do not meet the existing threshold.

Discussion of culvert sizing and reassurance from D. Gatley that proper sizing is being done.

We require a price to purchase the Madawaska Complex generator; Discussion of how to get an understanding of the cost. Council has requested that the Works Superintendent bring a cost estimate for the generator.

NEW BUSINESS:

Councillor Florent read a letter from a resident regarding the good maintenance on the Pastawa Lake road.

RECREATION

H. Hayes provided update that we have been given the funding for the accessibility trail at the Centennial Park.

Phil Morlock has suggested that he has funding to provide for the rail trail, suggested that a stakeholder group be formed to initiate planning of this program.

D. Gatley provided a summary of the suggested capital projects for next year.

Moved by: B. Rodnick

Seconded by: J. Dumas

To adjourn the Roads Committee meeting of January 12, 2017 at 8:18 p.m.

Councillor Joe Florent/Chairperson

Holly Hayes, CAO/ Clerk Treasurer
Recording Secretary