



Works Department

REQUEST FOR TENDER

SA2020-10

One (1) New 4x4 Cab & Chassis Truck with Dump Body and Plow

SEALED TENDERS plainly marked as to the contents for the supply and delivery of one 4X4 Single Axle Cab & Chassis truck with Dump Body and Plow per tender specifications will be received until **3:00 p.m. local time on Wednesday, December 9, 2020.**

Forms supplied by the township must be used and may be obtained on our website at www.southalgonquin.ca or by contacting the undersigned.

Tenders can be mailed to the address below or placed in the drop box located outside the Township Office main doors.

****Lowest or any tender not necessarily accepted.**

For further information please contact:

Dave Gatley, Works Superintendent
7 Third Avenue, P.O. Box 217
Whitney, ON
K0J 2M0
Office: 613-637-2650 EXT. 205
Cell: 613-334-5447
works@southalgonquin.ca

INFORMATION TO BIDDERS

1) Tenders, sealed in an envelope and **clearly** marked with the Tender's title and number as well as the bidder's name, will be received by the Township of South Algonquin, 7 Third Ave., P.O. Box 217, Whitney, Ontario, K0J 2M0 until **3:00 p.m.** local time on the advertised closing date. Tenders delivered by mail/courier service will be at the risk of the bidder. Tenders received by the time, date and at the location specified above shall be opened and read in public immediately following the closing time.

2) Disqualification of Tenders

Under no circumstances will Tenders be considered which:

- a) are received after **3:00 p.m.** local time on the advertised closing date.
- b) are sent by fax or email.

3) Withdrawal or Qualifying of Tenders

A bidder who has already submitted a tender may submit further tenders at any time up to the official closing time. A bidder may withdraw one or more of their tenders at any time up to the official closing time by submitting a letter bearing the bidders name, signature and seal as in their tender to the Township of South Algonquin, 7 Third Ave., P.O. Box 217, Whitney, Ontario, K0J 2M0. Such a submission must be received in sufficient time to be marked before **3:00 p.m.** local time on the date for closing of tender. The bidder shall show their name and the project and contact numbers on the envelope containing such letter. No faxes or telephone calls for the withdrawal or qualifying of tenders will be considered.

4) Informal or Unbalanced Tenders

All entries in the "*Form of Tender*" shall be made in ink. Un-initialed entries or changes made in pencil shall be deemed invalid. Tenders which are incomplete, illegible or obscured, or that contain additions not called for, erasures, alterations (unless properly and clearly made and initialed by the bidders signing officer), or irregularities of any kind, shall be rejected. The Township reserves the right to waive formalities at its discretion. Bidders who have submitted tenders that have been rejected by the Township because of informalities will be notified of the reasons for the rejection within ten (10) days after the closing date for the tender.

Unbalanced tenders may be rejected.

5) Omissions, Discrepancies and Interpretations

Should the bidder find omissions or discrepancies in any of the documents or should there be doubt as to the meaning of any part of such documents, the bidder shall notify the **Works Superintendent** in writing and not later than four days before the closing date for Tender. If the **Works Superintendent** considers that a correction, explanation or interpretation is necessary an Addendum will be issued.

6) Right to Accept or Reject Tenders

The Township shall not be responsible for any liabilities, costs, expenses, loss or damages incurred, sustained or suffered by any bidder prior or subsequent to or by reason of the acceptance or the non-acceptance by the Township of any Tender or by reason of any delay in the acceptance of a contract being prepared and executed. The Township reserves the right to reject any or all Tenders and to waive formalities, as the interests of the Township may require, without stating the reasons and the lowest or any Tender will not necessarily be accepted.

7) Inquiries

Bidders are advised that inquiries regarding the tender documents shall be directed to **Dave Gatley, Works Superintendent – Telephone: (613) 334-5447**

8) Method of Payment

Payment as previously arranged shall be made within thirty (30) days of delivery of the tendered vehicles and or an acceptable invoice (whichever is later) is subject to the vehicles performing to the satisfaction of the Township. Should the vehicles not be equipped as specified or if it fails to perform to the satisfaction of the Township the bidder shall have thirty (30) days to remedy the deficiency. If after thirty (30) days the vehicle is found to still be in an unacceptable condition, the Township reserves the right to return the tendered vehicle and cancel this agreement at no cost to the Township.

SCHEDULE "A"

One (1) New 4x4 Cab & Chassis Truck with Dump Body and Plow

SCOPE AND PURPOSE:

The scope and purpose of this specification is to outline the specific requirements of the Township of South Algonquin in respect to one New 4x4 Cab & Chassis Truck with Dump Body and Plow.

REQUIREMENTS:

Vehicles for which tenders are submitted shall conform to the latest laws, rules and regulations of the Province of Ontario, and all relevant requirements of the Canadian Motor Vehicle Safety Standards at the date of vehicle and equipment manufacture.

This specification covers only the major details of a unit. It is the supplier's responsibility to deliver a fully equipped unit with compatible components to provide dependable efficient service.

The Tender submission shall include a full list of the vehicle specifications and standard equipment.

For each specific requirement listed under the preferred equipment, feature and specifications, please indicate if the equipment supplied conforms to the Township of South Algonquin's actual specification. If not, please indicate manufacturer's actual deviation on space provided.

SCHEDULE "A"

SPECIFICATIONS & CONFIRMATION

One (1) New 4x4 Cab & Chassis Truck with Dump Body and Plow

Please Note:

- Preferred models are (but not limited to): Dodge 5500 and Ford F-550 XL
- If more than two vehicles are available additional Tenders may be provided.

The "Unit Price" shall include:

- Vehicles equipped with all Standard Equipment.
- Vehicles equipped with all Preferred Equipment, Features & Specification as submitted below.
- All costs for Freight, Delivery, Equipment Preparation and Permit Fees.

The "Unit Price" shall not include:

- Separate Prices for Optional Equipment.
- HST

Please provide information for the following Preferred Equipment, Features & Specifications

Powertrain

Item #	Description	Yes/No	Specify as required
1	V8 gas engine (specify horsepower)		
2	Cooling system protected to -35°C or better.		
3	Engine block heater. (specify wattage)		
4	Heavy duty alternator (specify amperage)		
5	Dual batteries (specify CCA)		
6	Automatic transmission (specify)		
7	Four wheel drive (electronic control)		

Undercarriage

1	12' Wheel base (specify)		
2	Dual rear wheels		
3	225/70R/19.5 BSW, Front A/P, Rear traction		
4	Payload upgrade package (specify GVWR)		
5	Snow plow preparation package		
6	Trailer Wiring 4-pin/7-pin		
7	Back-up alarm		

Interior/Exterior

1	3 passenger seating 40/20/40 HD vinyl		
2	Vinyl floors		
3	Power windows		
4	Air conditioning		
5	AM/FM stereo		
6	Upfitter switches (specify location & number)		
7	Bright red exterior paint (specify code or name)		
8	Trailer tow mirrors, heated (specify details)		

Separate Price for Optional Equipment Including Supply & Installation

Item #	Description	Price
1	Steel Dump Box - 12 ton, 9' 9", black, single 14" fold down sides, 20" tailgate, 53" head board, tarp, one blue and one amber led strobe light mounted on head board, bolt on tool rack, pintle bolt-on ball/hook receiver, licence plate bracket and light located on pintle plate.	
2	Snowplow - Western 10.6 MVP 3 PC with handheld controller and rubber snow deflector.	

SCHEDULE "A"

FORM OF TENDER

I/We			
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(Company)

the undersigned having carefully examined the terms, conditions, specifications and Tender Form hereby bid and offer to enter into a contract to furnish, deliver and place the labour and materials on the terms and conditions of the aforementioned documents and to accept in full payment therefore the sums calculated in accordance with the actual tendered prices.

MAKE:

MODEL:

YEAR:

Unit Price:

HST:

Total Price (incl. HST):

Delivery Date:

Standard Warranty:

Available Extended Warranties & Costs:

Company Name:

Mailing Address:

Name and Title (Print):

Signature of Authorized Official:

Date:

Phone No.:

Fax No.:

Email Address:

Website Address: