

September 25, 2019

HUMAN RESOURCES, ADMINISTRATION & PUBLIC RELATIONS MEETING – MINUTES

On Wednesday, September 25, 2019 the Council for the Corporation of the Township of South held a Human Resources, Administration & Public Relations Meeting.

Present- Mayor Dumas
Councillor Sandra Collins
Councillor Joe Florent
Councillor Bongo Mike Kalimin
Councillor Richard Shalla
Councillor Joey Vermaire

Staff- Holly Hayes, CAO/ Clerk –Treasurer
Carla Gatley, Deputy Clerk-Recording Secretary

Regrets- Councillor Dave Harper

OPEN MEETING/CALL MEETING TO ORDER:

Councillor Collins called the meeting to order at 9:02 a.m.

ADDITIONS/AMENDMENTS TO THE AGENDA:

Councillor B. M. Kalimin:

- Structure of Council
- Daytime Meetings and Audio Recording
- Remembrance Day Ceremony and Opening of Galeairy Lake Memorial Park
- Economic Development: Downtown Revitalization Plan- Next Steps/-Job Fair

ADOPTION OF THE AGENDA

Moved by: J. Dumas **Seconded by:** J. Vermaire to adopt the agenda as amended.

DISCLOSURE OF PECUNIARY INTEREST: None

PROCEDURAL BY-LAW:

The CAO/Clerk-Treasurer provided a slideshow outlining the proposed changes to the current Procedural By-Law. Council has been asked to clearly review the new draft and the changes and provide feedback to staff prior to the November Committee meeting.

PART TIME FIRE CHIEF:

Discussion and review of Part Time Fire Chief job description. Staff will make suggested changes to the job description. A resolution to advertise the position will be put on the table at the October council meeting.

STRUCTURE OF COUNCIL:

Discussion on the possibility of changing the current structure of council. Discussed options such as changing the ward boundaries or changing from ward to general vote. A resolution will be brought to the October council meeting to see if council is in favour of staff producing a report with options outlining possible changes to the ward system.

REVIEW OF DAY TIME MEETINGS AND AUDIO RECORDINGS:

Council discussed feedback that has been received regarding day time meetings and audio recordings of meetings. Almost all comments received have been positive.

REMEMBRANCE DAY SERVICE & GALEAIRY LAKE MEMORIAL PARK:

Discussion on the possibility of inviting the local schools to a Remembrance Day service at the newly renamed Galeairy Lake Memorial Park. After discussion it was decided not to involve the children as the school already has a very successful ceremony in place.

ECONOMIC DEVELOPMENT- DOWNTOWN REVITIZATION GRANT & JOB FAIR:

H. Hayes stated that she has been collecting information on a Branding Plan and has been working on an RFP.

Chamber of Commerce and DNSSAB will be hosting an Employment Resource Information session on October 24th from 9:00 a.m. to 1:00 p.m. with seven service providers setting up booths at the Lester Smith.

CROSS LAKE RESIDENT- LETTER RE; DAM:

The Minister of Natural Resources and Forestry replied to a letter sent by a Cross Lake resident

in regards to the state of the dam; no action is required from the Township at this time.

Moved by: J. Dumas **Seconded by:** R. Shalla to move into closed session at 12:15 p.m.

Moved by: J. Dumas **Seconded by:** R. Shalla to move out of closed session at 12:35 p.m.

Moved by: R. Shalla **Seconded by:** J. Dumas to adjourn the Human Resources, Administration & Public Relations Meeting of September 25, 2019 at 12:40 p.m.

Councillor Sandra Collins

Holly Hayes, CAO/Clerk-Treasurer

Deputy Clerk Carla Gatley
Recording Secretary