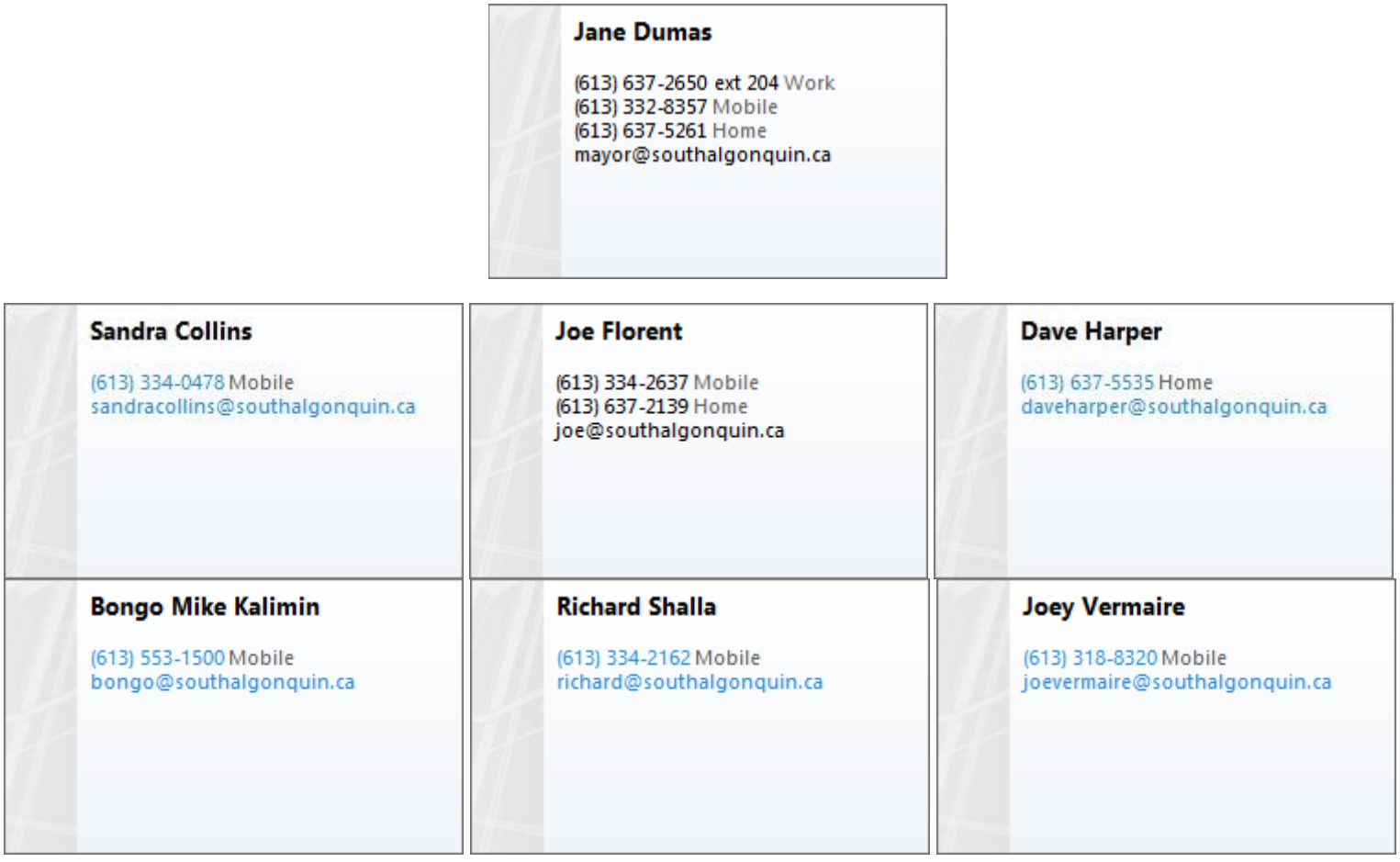
The Corporation of the Township of South Algonquin

Council Meeting
September 4, 2019



CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN

AGENDA

COUNCIL MEETING

Wednesday, September 4, 2019 9:00 a.m.
Municipal Office 7 Third Avenue Whitney, Ontario

1. Open Meeting/Call to order – 9:00 a.m.

2. Additions / Amendments to the Agenda

3. Adoption of the Agenda

4. Disclosure of Pecuniary Interest

5. Petitions, Delegations and/or Presentations
   - Papapill and Associates- Presentation of the 2018 Audit

6. Minutes of Previous Meetings (s)
   - Adopt the Minutes of the Committee of Adjustment Meeting of August 7, 2019
   - Adopt the Minutes of the Regular Council Meeting of August 7, 2019

7. Business Arising from the Minutes

8. Unfinished Business

9. Committee, Staff and/or Councillor Reports

10. Correspondence – Action Items

11. Correspondence – Information Items

12. New Business

13. Motions of Council

14. Notice of Motions

15. By-Laws

16. Resolution to Move into a "Closed Session"

17. Payment of Accounts

18. Adjournment

Members of the public must request permission to use cameras, flash bulbs, recording equipment, and any other device of a mechanical or similar nature used for transcribing or recording proceedings subject to the approval and/or direction of the Chair/Presiding Officer and/or Council

THE CORPORATION OF THE TOWNSHIP OF SOUTH ALGONQUIN

COMMITTEE OF ADJUSTMENT

PUBLIC MEETING – August 7, 2019 –9:00 a.m.

There was a public meeting of the Committee of Adjustment to hear Consent for a Severance Application No. SEV.2018-04 – Rogers, at the Municipal Council Chambers on Wednesday, August 7, 2019. Present were Committee Members: Committee Chair Councillor Richard Shalla, Councillor Sandra Collins, Councillor Joe Florent, Councillor Joey Vermaire and Councillor Dave Harper.

Staff: Tracy Cannon, Committee of Adjustment Secretary Treasurer

Councillor Shalla called the public meeting to order at 9:00 a.m.

1. ADDITIONS/AMENDMENTS TO THE AGENDA: None

2. ADOPTION OF THE AGENDA

Moved by: D. Harper **Seconded by: J. Vermaire**

To adopt the agenda as prepared for the Committee of Adjustment meeting of Wednesday, August 7, 2019 as circulated.

3. DECLARATION OF PECUNIARY INTEREST: NONE

4. PUBLIC HEARING

4.1 **CONSIDER CONSENT APPLICATION – SEV. 2018-04** Councillor Shalla stated that the meeting was to consider a Consent for a severance under Section 53 of the Planning Act. Application number SEV.2018-04 proposes to create three new lots and one retained lot, for a total of four lots**.** This application also proposes an easement. T. Cannon explained the application as follows;

- **The Retained Lot** contains an existing detached dwelling and will be accessed directly from Hilltop Crescent through the existing driveway. The Retained Lot is locally known as 21 Hilltop Crescent. This proposed lot will be subject to an access easement to be registered on title, to allow for truck traffic to traverse the lot and access Severed Lot No. 3.

- **Severed Lot No. 1** contains an existing detached dwelling that was issued a conditional building permit, on the basis the detached dwelling would be separated by Consent in the future. This proposed lot will be accessed directly from Hilltop Crescent, however, the existing driveway will require an entrance permit to be obtained by the owners. This proposed lot will be subject to an access easement to be registered on title, to allow for truck traffic to traverse the lot and access Severed Lot No. 3.

- **Severed Lot No. 2** contains an existing mobile home and will be accessed directly from the existing entrance onto Highway 60 and will share an entrance with the proposed Severed Lot No. 3. This proposed lot will be subject to an access easement to be registered on title, to allow for truck traffic to traverse the lot and access Severed Lot No. 3. It is recommended that Severed Lot No. 2 and Severed Lot No. 3 establish a maintenance agreement that is independent from the Township, for the easement and shared entrance.

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- **Severed Lot No. 3** contains an existing maintenance garage. The existing looping driveway from Highway 60 will be utilized to provide access to this lot. An easement is required to be registered on the proposed Retained Lot, Severed Lot No. 1 and Severed Lot No. 2 in favour of access to this property.

REQUIREMENTS FOR NOTICE
T. Cannon reported, as required by the Planning Act all property owners within 60 metres were mailed the notice of the Public Meeting on July 24, 2019 and the signs were posted on July 23, 2019.

COMMENTS FROM THE PLANNER:
T. Cannon informed the Committee that all comments from the Planner are outlined in the Planner Report, no additional comments were received from the Planner.

SITE INSPECTION REPORT & COMMITTEE DISCUSSION OF APPLICATION
All members of the Committee were familiar with the property.

APPLICANT COMMENT ON APPLICATION
The applicant's agent Robert Howe briefed the Committee on the proposed application and the existing uses.
Mr. Howe was provided a copy of the Planner's report prior to the meeting. Mr. Howe made reference to Condition 3; "Cash in Lieu of parkland payment in accordance with Section 51.1 of the Planning Act, if deemed appropriate by the Committee" and the cost already associated with the severance. Mr. Howe also advised that there was no reference to the width of the access easement in the report, the land surveyors will require this prior to surveying.

PUBLIC COMMENT ON APPLICATION
Prior to the hearing written comments from the Ministry of Transportation were received**;** MTO recommends that the proposed easement only be utilized for vehicle/truck traffic for the proposed Lot No. 3**.** If all lots were provided access from the proposed easement, it would operate as a private road and therefore require further agreements between land owners. Where possible, entrance permits should be applied for from Hilltop Crescent for the residential lots. A written letter was received from a property owner advising that they had no objections to the application.

FINAL QUESTIONS OR COMMENTS
Applicant or Agent: None
Members of the Public: None
Committee Members: None

SUGGESTED DECISION AND CONDITIONS OF SEVERANCE
T. Cannon, Secretary Treasurer read the suggested decision to approve the application with the conditions as outlined in the Decision of Committee of Adjustment with the exception of Condition No. 3; "Cash in Lieu of parkland payment in accordance with Section 51.1 of the Planning Act, if deemed appropriate by the Committee"
The committee added condition; "that the width of the access easement be sixty-six feet".

DECISION
Chair, Councillor Shalla requested a motion to **approve** the application and conditions as read by the Secretary Treasurer.
Moved by: J. Vermaire **Seconded by: D. Harper**
-Carried-

The decision was circulated and signed by all present members of the Committee of Adjustment.

5. **OTHER:** None

6. **NEXT MEETING:** To be determined
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ADJOURNMENT
Moved by: J. Vermaire **Seconded by: D. Harper**
The Committee adjourned the Committee of Adjustment meeting at 9:29 a.m.
-Carried-

_____ _____
Committee Chair, Richard Shalla Secretary/Treasurer, Tracy Cannon

August 7, 2019
COUNCIL MEETING – MINUTES
On Wednesday, August 7, 2019 the Council for the Corporation of the Township of South Algonquin held a Regular Council Meeting.

Present- Mayor Dumas
Councillor Sandra Collins
Councillor Joe Florent
Councillor Dave Harper
Councillor Bongo Mike Kalimin
Councillor Richard Shalla
Councillor Joey Vermaire

Staff- Carla Gatley, Deputy Clerk-Recording Secretary
Dave Gatley, Works Superintendent

Regrets- Holly Hayes, CAO/ Clerk –Treasurer

1. OPEN MEETING/CALL MEETING TO ORDER:
Mayor Jane Dumas called the meeting to order at 9:37 a.m.

2. ADDITIONS/AMENDMENTS TO THE AGENDA: None-

3. ADOPTION OF THE AGENDA
Moved by: D. Harper **Seconded by: S. Collins** **Res. # 19-130**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin adopts the Agenda as circulated for the Regular Council meeting of August 7, 2019."
-Carried-

4. DISCLOSURE OF PECUNIARY INTEREST: None

5. PETITIONS, DELEGATIONS and/or PRESENTATIONS: None

6. MINUTES OF PREVIOUS MEETING

Moved by: J. Vermaire **Seconded by: D. Harper** **Res. # 19-131**
"**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Regular Council meeting of July 3rd, 2019 as circulated."
-Carried-

Moved by: S. Collins **Seconded by: D. Harper** **Res. # 19-132**
"**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Closed Session of the Regular Council meeting of July 3rd, 2019 as circulated."
-Carried-

Moved by: S. Collins **Seconded by: D. Harper** **Res. # 19-133**
"**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Emergency Services Committee meeting of July 11, 2019 as circulated and amended."
-Carried-

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Moved by: D. Harper **Seconded by: S. Collins** **Res. # 19-134**
"**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Committee of Adjustment meeting of July 23, 2019 as circulated and amended."
-Carried-

Moved by: D. Harper **Seconded by: J. Florent** **Res. # 19-135**
"**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Asset Management Committee meeting of July 23, 2019 as circulated and amended."
-Carried-

Moved by: R. Shalla **Seconded by: D. Harper** **Res. # 19-136**
"**BE IT RESOLVED THAT** the Council for the Corporation of the Township of South Algonquin adopts the minutes of the Waste Management Committee meeting of July 23, 2019 as circulated."**-Carried-**

7. BUSINESS ARISING FROM THE MINUTES: None

8. UNFINISHED BUSINESS:
-Discussed installing Winding Road signs on McKenzie Lake Road in the past. The Works Superintendent suggested looking at what signs are needed for all roads in the township to ensure that they all meet the same criteria.
-Discussed adding additional gravel to each end of the ATV trail that crosses Algonquin Street.

9. COMMITTEE REPORTS, STAFF AND/OR COUNCILLOR REPORTS:

Madawaska Recreation
Verbally reported by Councillor Florent:
-$190.00 profit from the Canada Day Event.
-Organizing a Fall Fun Day and Dance on September 14th.
-Discussed the possibility of placing no smoking signs at JR Booth Park and the Recreation's suggestion of a donation box.
-Discussed placing angled garbage cans at Centennial Park and JR Booth Park; will review again at Budget time.
-The custodian refinished the floors in the Madawaska Complex and did a fantastic job, they look great. He will aim to do them once a year.

Councillor Florent:
-Resident from McCauley Lake inquired if there was a grant to purchase a defibrillator; informed them that there may be one in stock.

Administration
A written report was provided in the council package by CAO/Clerk-Treasurer H. Hayes.

Mayor Dumas
-Informed council that the GameOn youth program was funded by the very successful United Way and LCBO partnership and donation campaign.

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Councillor Collins:
-Informed council that Hastings Highlands is far in the process of creating a plan regarding Tiny Homes. Staff will follow up with their office.
-Informed council that Cross Lake residents have contacted John Yakabuski's office regarding the fact that the dam hasn't had any attention for thirty years.

Public Works/Operations
Works Superintendent D. Gatley verbally reported:
-MOECC site visit at the Madawaska Landfill site, four people toured the site including the ground water monitoring and surface water monitoring technicians. They looked at the proposed location and said they saw no problems and that it should be done in our existing well network. The found no evidence of iron staining. We should have approval shortly.
- Employee #92 has indicated that he will not be back to work until September.

10. CORRESPONDENCE-Action Items:
- Art at Lester Smith Example, *resolution*

11. CORRESPONDENCE -Information Items

12. NEW BUSINESS: None

13. MOTIONS OF COUNCIL:
Moved by: J. Florent **Seconded by: R. Shalla** **Res. # 19-137**
"BE IT RESOLVED THAT Council for the Corporation of the Township of South Algonquin awards Tender SA2019-05 'Screened Winter Sand' to R. J. Selle Sand & Gravel Ltd. in the amount of $5,970.00 excluding HST."
-Carried-
Moved by: J. Florent **Seconded by: D. Harper** **Res. # 19-138**
"BE IT RESOLVED THAT Council for the Corporation of the Township of South Algonquin awards Tender SA2019-04 'Sand Dome Roofing Replacement' to Paplinskie Contracting Ltd. in the amount of $37,775.00 excluding HST."
-Carried-
Moved by: J. Florent **Seconded by: D. Harper** **Res. # 19-139**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin authorizes staff to Request for Tender for the purchase of a 13 tonne Excavator complete with a tilt ditching bucket, digging bucket, hydraulic thumb and brusher attachment."
-Carried-
Moved by: D. Harper **Seconded by: S. Collins** **Res. # 19-140**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin accepts the interview committee's recommendation to hire Mike Ockenden for the Part-time Landfill Site Attendant."
-Carried-
Moved by: B. M. Kalimin **Seconded by: R. Shalla** **Res. # 19-141**
"**BE IT RESOLVED THAT** That Council for the Corporation of the Township of South Algonquin gives the local youth group who attends the GameON program permission to create art on the wall at the Lester Smith Building during the summer camp week."
-Carried-

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Moved by: B. M. Kalimin **Seconded by: R. Shalla** **Res. # 19-142**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin wishes to rename the park locally known as Centennial Park to Galeairy Lake Memorial Park."
-Carried-
Moved by: R. Shalla **Seconded by: D. Harper** **Res. # 19-143**
"**BE IT RESOLVED THAT** Council for the Corporation of the Township of South Algonquin give staff direction to replace the drinking water wells and required plumbing at the Whitney Fire Hall and the Municipal Office and to decommission the one currently supplying water to the Township office."
-Carried-
Moved by: R. Shalla **Seconded by: J. Florent** **Res. # 19-144**
"WHEREAS the following change has been requested to add additional waste collection service within the McKenzie Lake area of Sabine Ward;
Sunday, May 5th to October 20th the waste collection truck will be located at the northern entrance to McKenzie Lake Road, locally known as Gunter's Mill from 9:00 am to 11:00 am and at the Aylen Lake Boat Launch from 1:00 pm to 4:00 pm, and regular Tuesday pick-up will remain unchanged,
BE IT RESOLVED THAT Council for the Corporation of the Township of South Algonquin directs staff to implement this change for the 2020 waste collection schedule."
-Carried-

14. NOTICE OF MOTIONS: None

15. BY-LAWS: None

16. PAYMENT OF ACCOUNTS:
Moved by: J. Vermaire **Seconded by: S. Collins** **Res. # 19-145**
"BE IT RESOLVED THAT Council for the Corporation of the Township of South Algonquin authorizes the payment of all bills as recorded for the meeting of August 7, 2019: Batch 2019-00038 for $43,249.57 and Batch 2019-00040 for $73,711.56 and Batch 2019-00042 for $236,178.55 and Batch 2019-00044 for $24,118.45."
-Carried-

17. ADJOURNMENT:
Moved by: J. Vermaire **Seconded by: S. Collins** **Res. # 19-146**
"**BE IT RESOLVED THAT** That Council for the Corporation of the Township of South Algonquin adjourns the Regular Council meeting of August 7, 2019, at 10:41 a.m."
-Carried-

The next council meeting is scheduled for Wednesday, September 4, 2019 at 9:00 a.m.

_____ _____
Mayor Jane A. E. Dumas Deputy Clerk Carla Gatley
Recording Secretary

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COUNCIL MEETING

September 4, 2019

COMMITTEE/STAFF REPORTS:

1. M&L Parks and Recreation, RE; Meeting of August 13, 2019
2. South Algonquin Public Library, RE; Meeting of August 26, 2019
3. Madawaska Fire Department, RE: Monthly Report
4. Administration Report
5. Public Works/Operations Report

CORPORATION OF THE
TOWNSHIP OF SOUTH ALGONQUIN

AGENDA

Murchison & Lyell Parks and Recreation Committee

Tuesday August 13, 2019 at 7:00 pm.
At the Madawaska Complex

1. Call meeting to order.
2. Reading & approval of the agenda plus any additions.
3. Approval of July 9, 2019 minutes and any amendments.
4. Carol Peterson – presenting an idea to committee.
5. Business arising from minutes.
   a) Councillor's Report.
   b) Reports: i) Sharon Florent- Indoor Curling.
6. Financial Report– Balance at the end of July $ xxxxxx.

New Business.

7. Performance measurement – Event tracking sheet for July.
8. Resolutions.
9. Fall Fun Day and dance - Brendia Drew and Nicole Dupuis.
10. Sell Your Wares – November 24th.
11. Little Caesar fundraiser – Nicole Dupuis.
12. OCTOBER 26th – for BIRTHDAY PARTY.

Next meeting Tuesday September 10th, 2019 at 7:00pm at the Madawaska Complex.

Murchison & Lyell Parks and Recreation Committee of South Algonquin

Minutes for the meeting of July 9, 2019 at 7:00 p.m.

Members present: Terry Levean, Sharon Florent, Brendia Drew, Rosemary Shalla, Nicole Dupuis and Brenda Hildebrandt.

Regrets: Susan Dupuis , Jennifer Dupuis and Pat Conway.

Council Representative: Councillor Joe Florent.

1.Chair called the meeting to order at 6:50 p.m.

2.Motion #19-2019

Moved by: Nicole Dupuis Seconded by: Brendia Drew.

"To accept the agenda and any amendments or additions."

Carried

3. Motion #20-2019

Moved by: Brenda Hildebrandt. Seconded by: Brendia Drew.

"To adopt the June 11, 2019 minutes and any amendments.

4. Business arising from minutes: a) Councillor Florent reported that the volleyball court at the playground should be installed in the near future. He officially thanked the Fire Department for the great job that they did putting on our fireworks display on Canada Day. It was discussed that maybe next year we could put them off on each side of the bridge so it would go a bit smoother for them. b) Sharon Florent reported that the Indoor Curling is going quite well with good attendance. So far we have raised $64.00 towards the cost of equipment in 3 weeks.

5. Financial Report: Balance at the end of June in the chequing account was $1057.09.

New Business

6. Performance measurement: Tracking sheet for June was completed for all activities.

7. Resolutions: None.

8. Fall Fun Day: Will be held on Sept.14th. A zoo has been booked and there are plans to host a restricted dance in the evening with Riley Towns' band.

9. Tables for the Hall: We liked the samples that we got and requested that Councillor Florent ask for the rest to be ordered.

10. J.R. Booth Park: Nicole Dupuis inquired about a place to put cigarette butts be installed or "No Smoking" signs be erected. She also suggested that a donation box be put up so non-resident users could help with the upkeep of the park, if they wished.

Motion #21-2019

Moved by: Brenda Hildebrandt. Seconded by: Rosemary Shalla.

"Motion to adjourn the meeting at 8:00 pm."

Next meeting – Tuesday August 13th, 2019, at 7pm at the Madawaska Complex.

Chair_____ Secretary_____

Terry Levean

Sharon Florent

SOUTH ALGONQUIN PUBLIC LIBRARY (SAPL)
REGULAR MEETING OF THE BOARD
August 26th 2019, Madawaska Branch
AGENDA

1. Land Acknowledgement
2. Call to Order
3. Approval of Agenda June 24th 20
4. Approval of Minutes: ~~May 13th~~ 2019
5. Report of the Chairperson: Selection of new chair person.
6. Business Arising from the Minutes
   6.1. Capital Purchases: Madawaska Shelving & Whitney Furniture have been completed.
   6.2. Turtle Talk update. Successful program that was delivered by the Wildlife Research Station. (original presenter had to cancel.) 34 people attended, including helpers. BBQ raised $180.

7. New Business
   7.1 OLS-N Virtual conference: September 24th 10 am – 5 pm.
   7.2 Metis Nation of Ontario/Community Action Program: Will be hosting a monthly children's program at the Whitney branch, starting Wednesday September 18th 11am. They will provide a craft & snack.
   7.3 Tackle share Program thru Ontario Federation of Anglers & Hunters: The Library was accepted into this program and given 4 sets of tackle and fishing rods to loan.
   7.4 JR booth Exhibit
8. Reports
   8.1. Finance: Approval of Outstanding Accounts/ Banking
   8.2. Librarian's Reports
   8.3. Council Report
   8.4. Policy: Advocacy, Intellectual Freedom & Appendix A, Statement of Authority and Weeding. To be approved.

9. Programming
   9.1. 2019 Book Talk with Adam Shoalts: Monday October 7th. Need to finalize plans.
   9.2. Letter Writing Project thru Button Factory Arts: Schedule Whitney/Madawaska (6:00-7:30pm) Oct. 24, 2019, Nov. 14, Dec. 12, Jan. 18, 2020, Feb. 13, Mar. 19
   9.3. New Ideas:

10. Correspondence
11. Any Other Business
12. In Camera / Out of Camera
13. Next meeting: September 23rd 2019, Whitney Branch
14. Adjournment

Township of South Algonquin Public Library
Minutes of the Meeting Held
June 24th 2019, 6:30pm at the Whitney Branch

Present: Elaine Hare, Andrea Ruzzo, Rose Jessup, Carol Peterson, Councillor Dave Harper, Jeff Bowman and Richard Ronholm
Staff: Charlene Alexander **Regrets**:
Charlene Alexander will act as chair for this meeting. Defer selection of new chairperson to August 26th meeting.
1.Land Acknowledgement
2.Call to Order: 6:36
Motion # 2019-20
Moved by – Rose Jessup Seconded by – Andrea Ruzzo
Approve the agenda of May 13th, as amended. Carried
Motion # 2019-21
Moved by – Elaine Hare Seconded by – Andrea Ruzzo
Approve the agenda for June 24th 2019. Carried
Motion # 2019-22
Moved by – Carol Peterson Seconded by – Rose Jessup
Approve the minutes from April 10th 2019. Carried
Motion # 2019-23
Moved by – Carol Peterson Seconded by – Andrea Ruzzo
Approve the minutes from May 13th 2019. Carried
5. Report of the Chairperson: none
6.1 Cuts to Library Funding update: Inter Library Loan service has been restored to most libraries. The eBook subscription is secure for another year.
6.2 Township resolution of support to restore library funding: was reviewed.
Motion # 2019-24
Moved by – Andrea Ruzzo Seconded by – Elaine Hare
To approve Jeff Bowman as a new board member. Carried
Motion # 2019-25
Moved by – Andrea Ruzzo Seconded by – Elaine Hare
To approve Richard Ronholm as a new board member. Carried
7.2 Little Free Library: Dave Harper will build it this winter, for installation by the township in the spring. Possible location at Resource/Chamber of Commerce.
7.3 Capital Purchases: discussed plans to purchase shelving for Madawaska and furniture in Whitney.
8.1 Outstanding accounts
Motion # 2019-26
Moved by – Andrea Ruzzo Seconded by – Elaine Hare
To approve outstanding accounts. Carried
8.2 Librarian's reports
Motion # 2019-27
Moved by – Carol Peterson Seconded by – Rose Jessup
To approve librarians' reports. Carried
8.3Council report: Community hub is open and plans for Canada Day are coming together. Resource Centre/Chamber of Commerce is open. Downtown revitalization is being planned.
9.1 2019 Book Talk with Adam Shoalts: Monday October 7th.
9.2 Letter Writing Project thru Button Factory Arts: September start.
Motion # 2019-28
Moved by – Elaine Hare Seconded by – Andrea Ruzzo
To adjourn 8:00 pm. Carried
Next meeting August 26th 2019 6:30pm at the Madawaska Branch.

_____Chairperson C Alexander Secretary/CEO

Township of South Algonquin Public Library
Post Memorial Branch
July/August 2019 Report

Stats for	July	August
# of People:	305	374
# of Books out:	386	428
# of Computer Users:	52	56
# of Wireless User:	115	137
# of Videos out:	22	10
# of Interlibrary Loans:	5	5
# of New Members:	4	2
# of Wii Users:	12	9
# of Talking Books:	5	2
# of Kits:	2	3

- Summer reading activities: I hosted 3, 1 ½ hour programs. 1st – 0 2nd – 3 3rd – 5. We did a number of things such as exploring virtual reality and using the 3D printing pen. Sidewalk chalk art and Mario Kart tournament.

- In June/July researched, planned and received for Capital purchases for the year.

- Coordinated with Adam Ziebarth, for rearranging and setting up new library furniture & displays.

S.A.M.P.L.

South Algonquin Madawaska Public Library

August 26, 2019 Report

Stats for June 2019		*Stats for July 2019*
# of people	114	238
# of books out	92	105
# computer users	36	68
# of wireless users	33	102
# of videos out	69	95
# interlibrary loans	6	13
# new members	0	4
# wii users	0	0
# of talking books	0	0

Outstanding Accounts

-Jack the Bookman $19.07

Total Book budget spent $1.015.32

-kids program planned for August, no kids showed up

Library Hours

Monday	5:30 – 8:00
Tuesday	10:00 – 2:00 & 5:30 – 8:00
Thursday	12:30 – 3:00 & 5:30 – 8:00

MONTHLY FIRE REPORT TO COUNCIL

MADAWASKA FIRE DEPARTMENT

Reporting Date: August 2019

Training / Courses

- 13th – Monthly practice, ran trucks and pumped water. Refreshed on the foam inductor.

Calls / Responses

- 5th – First response call, at All Star Resort. Call came in as a possible heart attack/stroke, when we arrived it was a dog bite. Victim got dizzy and passed out, thus assuming something more serious.
- 5th – Bush fire, call came from Shall Lake Access point. It was on the bank of Major Lake. I immediately called Fire headquarters in Haliburton, they had just got called to it as well. The duty officer informed me that it was crown protection area, so we were not required to go. We were already heading out, so I informed them it was not our area and return to the hall.

Complaints / Concerns

- 24th - Received a phone call from a person that was on a quad, she thought they seen smoke in the distance. This was off the hydro line near Wish Lake, this is also crown protection area. I informed Haliburton fire about the call, they have several fires North of Aylen/Victoria Lakes. All in Algonquin Park so it was suggested the smoke was from one of these, they were going to check via helicopter.

Upcoming Events

- Sept. 4th – Renfrew County Fire Chiefs meeting in Eganville.

Correspondence / Other

- August 13th – Annual pump test was conducted, everything was ok except the relief valve failed. Because of this it is not NFPA approved, they are scheduled for September 3rd to fix this problem. The company doing the testing and work is Battleshield
- Received a Communiqué from OFMEM about the mandatory Community Risk assessment, it is a guideline to assist Fire Departments!

ADMIN REPORT September 4, 2019 from the desk of CAO/Clerk/Treasurer as of August 23, 2019

1. **Administration;**

I. A staff report that has been provided to CAO/Clerks of the five member Municipalities that we are proposing work together on the Community Safety and Well-being plan as attached; Resolution will be included in the September Council meeting, unless council discusses and determines there is a need for it to go to a committee for discussion, Madawaska Valley and Killaloe Hagarty Richards have passed resolutions early in August to support the group with the condition that no less than three Municipalities join. Lianne Sauder will provide a power point presentation on the planning, est. costs, as well as Bancroft's CSWP and what they can provide to us to help us with beginning our plan. 2 hours with time for questions afterwards. Madawaska Valley is hosting the information session on Thursday, September 19, 2019 at 3:00 p.m. all members of council are welcome, please let me know if you plan to attend,

II. DNSSAB is working with the Chamber of Commerce and other agencies to host a South Algonquin Employment Services Fair in October at one of our Recreation Centres,

2. **Waste;**

III. MECP has provided conditions for Lyell Landfill, Jp2G is working on the response and will submit by end of August,

3. **Finance;**

IV. Per the Agenda, Pahapill and Associates will present the 2018 Financial Statements at the Sept 4 meeting,

V. Auditor RFP has been reviewed and a motion to hire an Auditor for the next three years will be presented at the table,

VI. Due to changes in legislation, MPAC introduced a new landfill tax class in 2017 which required landfill site properties to be assessed at current market value. Municipalities that own and operate their own landfill within their own jurisdiction make a payment in lieu of property tax (PIL) to themselves. Under Auditor advice, council will find a resolution on the table to write-off the 2019 Airy landfill site property taxes in the amount of $2,505.37,

VII. Cannabis funding received on August 16, 2019 in the amount of $5,000,

4. **Recreation;**

VIII. Art work has been started at the Lester Smith, the youth group are developing a plan for an Art opening,

IX. The signage for the waterfront trail is complete and is installed, Council should determine a grand opening date/plan,

X. A sign for the Galeairy Lake Memorial Park has been ordered in the same format as the one installed at JR Booth Park.

STAFF REPORT

Meeting Date: August 7, 2019
Agency: Township of South Algonquin
Staff Contact: Holly Hayes, CAO Clerk/Treasurer

Agenda Title: Community Safety and Well-being Plan

Agenda Action: RESOLUTION

Recommendation

1. That the Townships of South Algonquin, Madawaska Valley, Brudenell, Lyndoch and Raglan, Killaloe, Hagarty-Richards and North Algona Wilberforce form a Committee comprised of one member from each municipality and share cost associated with the development of a Community Safety and Well Being plan (CSWB), and

2. That together the five municipalities hire a coordinator to guide the process of developing the plan using the planning process that is being created and implemented in North Hastings as a template.

Background

Bill 175, mandates that each Ontario Municipality must develop a *Community Safety and Well-being Plan* by January 1, 2021. The purpose of the plan is to identify areas of risk associated with community safety and well-being specific to each community and in turn mitigation measures for risks identified. One of the rational for these plans is to reduce the number of crisis calls being taken by OPP and EMS who are not well equipped to deal with calls which stem from mental health or social issues. The development of the plan includes engagement of all social agencies that serve our communities as well as the OPP.

In preparation to manage the requirement of this legislation for South Algonquin the CAO/Clerk Treasurer (Clerk) has attended Ministry training sessions (webinar and in person), reviewed the CSWB Booklet 3, Version 2 and met with individuals experienced in plan development. The recommendations within this staff report are based on the message from the Ministry and those in the process of doing this work; the most effective method for small, rural Municipalities to create an effective CSWB is to work together and share resources.

Analysis

The South Algonquin Clerk is proposing the above recommendation based on the analysis and suggested action within this document. There is a strong rationale for a collaborative approach including; The five municipalities share a CPAC and local services, are relatively close in proximity and are all small, rural communities with many commonalities. In addition, working together is a cost-effective approach that avoids duplication and allows for shared resources. The end result will be a comprehensive and unified plan, which acknowledges the unique features and needs of each municipality.

The Town of Bancroft has been involved with developing a CSWB through a pilot program that the Ministry initiated prior to mandating the plans. Since summer of 2018 Bancroft has joined forces together with six neighboring municipalities and come up with the North Hastings Community Safety and Well-being Committee (NHCSB) to work on an updated plan for the exact reasons outlined above. NHCSB has created two committees the first a “coordinating committee” made up of CAOs and/or Clerks who

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will drive the planning process. An advisory committee has also been developed which includes technical stakeholders such as those employed by social service providers and the OPP.

The NHCSB has the good fortune that a few key stakeholders who have been involved with both development of the legislation and Municipal training programs, live in their communities and are acting as consultants for both the coordinator and advisory committees. The South Algonquin Clerk has met, had phone and/or email discussions with these stakeholders as well as committee members to glean advice regarding the best path forward for South Algonquin and the Municipalities included in this staff report. During those meetings the committee members have been offered to permit use of the material that the NHCSB is developing as templates (Terms of reference, work plans, risk templates etc.). Although request will be made more officially through the chair of the committee if/when this group forms a committee.

It is recommended that the Municipalities who are interested in grouping together to create this plan hire an individual who is currently working with the NHCSWB advisory committee. This person is willing to work with us, as a coordinator of a CSWB plan for the five Municipalities. This individual is a community and restorative justice specialist who first began to put plans like this together over 20 years ago in Northern Ireland while working at a peace and reconciliation centre. They are adapt at brokering dialogue and constructive exchanges among diverse community groups and a qualified academic, recently completed a PhD in restorative justice. Additional skills include peer-reviewed publications in the field as well as research, curriculum design and lecturing skills. As mentioned above this person is a workshop facilitator at Loyalist College providing the CSWB training module to municipal administrators and their community partners. A graduate of North Hastings High School, resident of the township Carlow/Mayo and passionate about community building in rural areas.

To CAO/Clerks and council this is a daunting task, however when the goals are considered; *to achieve sustainable communities where everyone is safe, has a sense of belonging, opportunities to participate, and where individuals and families are able to meet their needs for education, health care, food, housing, income, and social cultural expression.* This is not likely much different than the things that each of us as staff and members of council are trying to achieve every day; we are now simply going to articulate it into a plan and document the obstacles and then create tools to overcome them.

To be effective this plan needs to be braided into the fabric of our organizations, Facilities, Parks, Recreation, Social and Health Services, Planning and advocating to other agencies and level of government for additional services are all likely outcomes of this plan. Being present at the committee will give CAOs and Clerks the understanding and motivation to effectively incorporate the outcomes into Budgets and Strategic Plans which is where the change can start. The recommendation to hire a coordinator is the premise that as a group we will be most effective and efficient if we can focus on data collection and implementation of strategy without having to develop the process as we will follow that which our colleagues in North Hastings have create and improve upon it using their "lessons learned". As with any project that includes hiring external resources, it is critical that we as municipal staff commit to active involvement in the development and implementation of this plan for both the project success and management of project cost; this proposal is not intended to "have a consultant complete a plan" rather to hire a part-time coordinator who will guide the committee through the process.

Alternatives

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If any of the five Municipalities invited are not interested in participating those that are could create a group and as such the total cost would then be divided between the number of Municipalities that choose to participate.

Staff of each Municipality could be tasked with the role of coordinating and documenting these efforts; however, it is unlikely that staff has the capacity nor skill set to manage the plan as well as the individual being proposed. This opportunity to not only learn and improve upon the North Hastings group practices is the most efficient way to accomplish this legislative requirement. Having multiple groups is also likely to overburden those available to sit on the advisory committees as many of them (for example health unit staff) will service all Municipalities in our group.

Fiscal Impact

Based on the work being done within the NHCSWB group the average estimated days to complete the plan is 65 this is an average of less than one day/week and result is a total project cost of $52,000; This cost breakdown over the two fiscal years is approximately $20,000 fees and $500 travel in 2019 and the remaining $32,000 and $3500 in 2020. The above figures do not include hst. As with all projects the time per week will fluctuate significantly, however the estimate is based on the following major tasks;

1. Development of Coordinating Committee
2. Initial coordinating committee meeting, review goals and targets, and discuss core advisory committee members (5 days – this will include prep and follow-up)
3. Establishment and gathering of advisory committee (10 days)
4. Determine priority groups and risk factors from the advisory committee (10 days)
5. Develop and deliver community consultation strategies across the municipalities (20 days)
6. Analysis of data (10 days)
7. Finalize plan and disseminate information (10 days)

The majority of the work that will be completed by the coordinator will be associated with the overall plan and as such the majority can be divided by the total number of municipalities that join our group and invoiced to each. It is likely that each municipality will have different public consultation methods and as such, a "base" amount of consultation will be determined (has been included in the current cost estimate) and if Municipalities require additional meetings or survey it can be estimated at that time managed and invoiced separately. Reimbursement for travel is not included in the cost outlined above and is estimated at $4000 depended on meeting locations. If all five Municipalities choose to participate the divided cost is estimated at $11,200.

Consultations

Dr. Hugh Russell, Member of NHCSWB committee and developer of CSWB training module
Dr. Meara Sutton, Member of NHCSWB committee and developer of CSWB training module
Pat Pilgrim, CAO/Deputy Treasurer Hastings Highlands
Liane Sauter, Director of Corporate Services/Clerk Town of Bancroft
Paul Dowdall Staff Sergeant Killaloe Detachment

Attachments

Workplan

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Community Safety and Well-being Plan

Townships of South Algonquin, Madawaka Valley, Brudenell Lyndock and Raglan, Killaloe, Hagarty and Richards and North Algona Wilberforce

TASK DESCRIPTION	PLAN START	PLAN END	TYPE
Collaboration Research			
SA provide Staff Report	2019-08-02	2019-08-02	
Resolve to Participate	2019-08-02	2019-09-02	
Agree to workplan/terms	2019-08-02	2019-10-02	
Development of Committees			
Coordination Meeting 1	2019-09-30	2019-09-30	
Establish Advisory Committee	2019-09-30	2019-11-30	
CSWB Plan Development			
Determine priority groups and risks	2019-11-30	2020-02-29	
Develop Consultation Strategy	2019-11-30	2020-01-30	
Impliment Consultation Stategy	2020-01-30	2020-05-30	
Analyse Data	2020-05-30	2020-08-30	
Finalize/Desseminate Plan	2020-08-30	2020-10-30	
Plan Implimentation	2020-10-30	2021-10-30	
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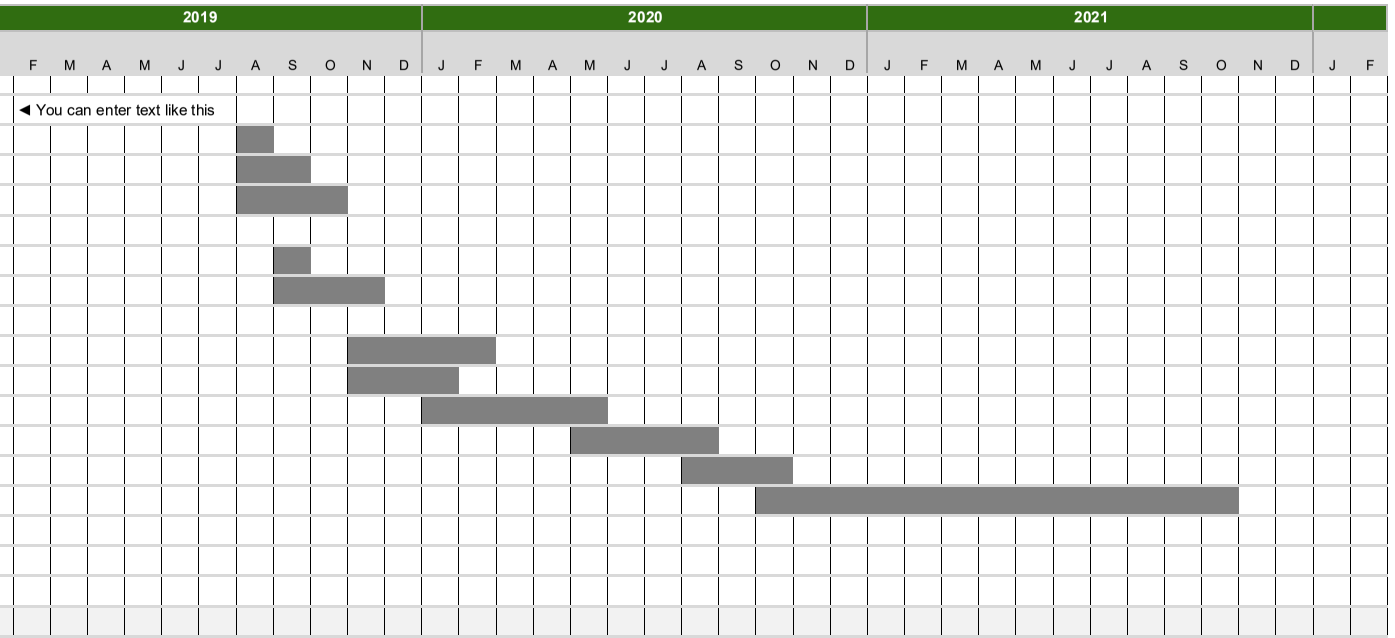

Construction Schedule Template © 2017 by Vertex42.com

STAFF REPORT

Meeting Date: September 4, 2019
Agency: Township of South Algonquin
Staff Contact: Holly Hayes, CAO Clerk/Treasurer

Agenda Title: Downtown Revitalization Fund Projects

Agenda Action: RESOLUTION

Recommendation

That council review the findings of the survey and vote at the September council meeting to provide staff direction on the items that will be accomplished with the downtown revitalization funds; an individual resolution will be included for each of the seven items outlined. Although effort has been made to include the information within the surveys in this report, there are many nuances within them that could help council understand the public perspective. Council is encouraged to review the submissions as the information is useful for this project as well as the Budget process.

Background

In 2018 the Township was allocated $38,615.10 toward downtown revitalization efforts. Council has been discussing the use of these funds since December 2018 with presentations provided by Councillor Bongo and at the May 15 Economic Development meeting a representative from the South Algonquin Business Association (SABA) provided a presentation that included 14 suggested uses of the funds. Following the presentation there was extensive discussion among council, staff and the members of the public in attendance at the meeting. The discussion and previous discussions combined resulted in 6 more ideas for the downtown.

All of these ideas were provided to council for them to rank, from that came a list of seven ideas that council agreed would be taken forward for public input;

1. Construction of photo frames,
2. Maps and wayfinding (Branding Plan),
3. Electric car charging stations,
4. Park seating,
5. Music in the park,
6. Village market investment, and
7. Street art.

Although during the discussion several members of council stated that they did not support some of the ideas, none have been voted on or resolved to move forward at this time.

Staff circulated a paper and electronic survey which was available for public input from July 20 Through August 12, 2019 (attachment 1). On July 25, 2019 a public open house was held to provide members of the public an opportunity to discuss the ideas with their council representatives, approximately 45 people attended the event.

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Analysis

In total;19 paper copies were submitted, and 6 electronic. It should be noted that all submissions regarding this matter have been included if they used the format provided or not, some created a separate email, hand or hand written notes and that has been included as well.

Construction of photo frames

Response	*Total*
Yes	15
No	6
Indifferent	0
No response	4

The main locations highlighted recommended for this project were; Whitney Beach, JR Booth Park, Galeairy Lake Memorial Park and Aylen Lake. Additional locations; down rail track, top of hill over looking lake, Murray Park, Hwy 523 on Bark Lake, Riverview, Airy Trestle, Iron Bridge, Mad Musher parking lot looking toward the river, Men Way Tay, public boat launches. It was also suggested that a moose should be included in the frame.

Developing a branding plan

Response	*Total*
Yes	9
No	8
Indifferent	4
No response	4

Creation of community maps

Response	*Total*
Yes	14
No	3
Indifferent	2
No response	6

The survey responses provided a long list of locations which will be included if council votes to move the creation of maps project forward. Several respondents felt that community specific signage upon entering the Villages would be a good use of these funds. Within this section of the survey it was suggested that welcoming signage for the villages should be installed.

Installation of electric car chargers

Response	*Total*
Yes	7
No	12
Indifferent	3
No response	3

Some survey respondents felt that this is not something that the Township should do and perhaps businesses should either install them or work with business owners within the area that have existing

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units. A long list of potential locations has been created from the responses if council determines this is a project that will be pursued this list will be discussed.

park seating

Response	*Total*
Yes	19
No	1
Indifferent	0
No response	5

It seems that those who responded would like seating throughout the township, within Parks, at boat launches.

music in the park

Response	*Total*
Yes	5
No	14
Indifferent	1
No response	5

Some survey respondents suggested that a better location for the music would be in Madawaska or within the Lester Smith playground area, many felt that the equipment could be vandalized.

support to village market

Response	*Total*
Yes	13
No	6
Indifferent	1
No response	5

Those who felt funds should be provided generally stated that advertisement would be the best method to support the vendors.

street art

Response	*Total*
Yes	11
No	11
Indifferent	1
No response	2

Those who voted yes to this idea included that the art should be unique, no graffiti, local artists. Those who voted no, cited vandalism and not a fit for our community as reasons.

Alternatives

Within the survey several alternatives were provided, some that had been previously considered within this project others such as purchasing property, creating splash pads, a large outdoor gazebo for entertainment, purchasing the lot in downtown Whitney to create a park, adult outdoor exercise equipment and a walking track in the Madawaska area, replacement of the outhouses at the Galeairy Lake Memorial

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Park in Whitney. Several ideas that have previously been discussed but are have been mentioned again within the surveys include infrastructure lighting and flags on light poles, flowers boxes on the bridges.

Fiscal Impact

The long-term maintenance and seasonal storage of the above noted equipment should be considered, for example it is likely that photo frames will require annual maintenance, and will have an expected life of 5-10 years at which time they will either need to be removed or replaced.

Park seating should be planned in a manner that could remain year-round and not be stolen such as benches secured in the ground or heavy enough to not be moved.

Attachments

Survey

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TOWNSHIP OF
SOUTH ALGONQUIN
7 Third Avenue • P.O. Box 217 • Whitney, Ontario, K0J 2M0
Tel: 613-637-2650 • Fax: 613-637-5368
info@southalgonquin.ca • www.southalgonquin.ca

Share Your Thoughts

Seeking public input on potential Downtown Revitalization Initiatives

Return your responses any time **before August 12** to the Whitney or Madawaska Libraries, the Township office, or email to clerk@southalgonquin.ca.

If you need more space to answer, use the back page or add a page if you like.

In 2018, the provincial government provided municipalities across the province with various amounts of funding to complete downtown revitalization initiatives. When the new council was appointed, we began discussing some of the projects which might be eligible to use the funds. Additionally, the South Algonquin Business Association (SABA) compiled a list of projects they believe are worthy of exploration.

As a result, council has narrowed the scope to the following potential projects, in no particular order:

1) Photo Frames
2) Maps and Wayfinding (Branding Plan)
3) Electric Car Charging Stations
4) Benches, Checker board, Seats in Parks
5) Pianos in the Park
6) Village Market Investment
7) Street Art Project

A short summary of each idea is attached. Council is requesting public input on each of the projects prior to their decision. **Please add as much information as you would like to this survey and return it to the municipal office, the libraries or drop it in the night deposit box at any of those locations.**

This information will be presented at a public meeting to be held at the Lester Smith Building, Whitney, July 25, 2019, from 4 to 6 pm. Residents are welcome to come and discuss the ideas with council at that time.

1) Construction of Photo Frames

Install giant picture frames in locations where visitors would be interested in stopping for a visit and a photo. Each frame would serve as a geographic marker of the special places with beautiful views within our downtowns. Although this has been done in other places, the idea would be an effective way to market the downtown as a place to come, view and take photos to share on social media. If there were several of these photo frames throughout the township, it could be used as a self-guided tour for visitors to take photos at each frame — a way to promote our beautiful scenery.

FOR EXAMPLES OF THIS IDEA, VISIT:
www.backpackerguide.nz/the-9-golden-picture-frames-in-auckland

ESTIMATED COST
Less than $1000 per frame, installed.

What do you like, or not like, about this this idea?

Do you have a suggestion related to this?

Can you think of a great location for a frame?

2) Maps and Wayfinding (Branding Plan)

Currently there is minimal signage within our communities. A plan for improving signage and branding would ensure that future projects are done in a consistent manner. Further to this, a branding plan will give staff the ability to review the resources available (public grants and private investment) and, where required, search out alternative funding and/or plan for projects within the annual budget process. As part of this process, we can define the maps needed and use some of the funding to create them.

ESTIMATED COST

Branding Plan: $20,000 to $40,000 per scope and desired deliverables.

Community Maps: $5000.

Do you think a branding plan would be a good investment for the community?

If not, would you agree that community maps would be beneficial?

What are important locations that should be highlighted on these maps?

3) Electric Car Charging Stations

Install an electric car charger. The intention is to give South Algonquin a competitive edge and destination for those currently investing in the electric car market. The length of time it takes to charge is considered a benefit by business owners as they anticipate the wait time will be spent visiting our community.

ESTIMATED COST

$4000 per unit.

Ongoing cost of hydro to maintain, approximately $2 per charge.

Do you think that South Algonquin should invest in electric car charging stations?

If so, how many?

Where do you think appropriate locations for them would be?

4) Park Seating

Add seating to our parks. Some suggestions include benches, limestone rocks and a table set with a checker board.

ESTIMATED COST

Checker board, less than $100.

Benches: $900 to $1500 each

Do you have a suggestion for seating within J.R. Booth Park in Madawaska or Centennial Park in Whitney?

Do you have suggestions for other areas of the community where sitting areas should be created?

5) Music in the Park

The SABA brought council's attention to joining a group of Canadians who are bringing music to parks across the country with the "Pianos in the Park" movement. Pianos are painted artfully and placed in parks for the public to use.

Although it was decided that this was not the direction that would be taken, it sent us on a path to investigate other ways to bring music to our parks and we found these interesting outdoor musical instruments from blue-imp. These would be a fun activity for our local musicians to learn to play and would be an additional attraction within our beautiful park in Whitney.

FOR EXAMPLES OF THIS IDEA, VISIT:
www.blueimp.com/product-category/music-outdoors

ESTIMATED COST
Equipment: $2800 to $7000.
The trio is about $10,000.

Do you think that this would be a worth while investment in the Centennial Park in Whitney?

Which of the instruments do you think is best suited to our park?

Where in the park should they be installed?

6) Village Market Investment

The market is an existing asset with a built-in local following. If we focus on growing the Village Market, then we are accomplishing three things: raising a culture of home-based businesses, incubating an arts/performance culture, and getting locals into the habit of congregating downtown. Further to this, imagine having live performances at every Village Market. Additional funding for advertising would be beneficial.

Do you think that council should pass some funds to the Village Market?

What are some ideas to encourage growth at the Village Market?

7) Street Art Project

Street art is a very exciting art form whereby public spaces are transformed into interactive, artistic, thought-provoking, and engaging places. Street art also has a tendency to "go viral," meaning that viewers often record their interaction with the street art and then publish the experience on social media. Banksy is an example in the photo. It is unlikely that the art being proposed in South Algonquin would draw significant crowds, but it would create a discussion about things to see in South Algonquin.

Street art project would draw positive attention to the downtowns immediately and be a high-impact visual debut of our downtown revitalization strategy. The selected works for the project should be from local South Algonquin artists. The project should have visual continuity throughout the entire community. The cost is low and the impact could be significant.

ESTIMATED COST

Design and Installation: $500 to $1000 per design/install
License agreement to use art: $100 to $500

Do you think Street Art should be pursued in South Algonquin?

Where are locations these pieces of art should go?

If you own a building in the downtown would you be interested in having art installed on your building?

Tell us more…

Return your responses to the Whitney or Madawaska Libraries, or the Township office, any time before August 12, or email to clerk@southalgonquin.ca

Public Works Department Operations Update

From: Dave Gatley, Public Works Superintendent
To: Mayor Dumas & Councillors
Date: August 29, 2019

Transportation Services:

Roadside Mowing & Brushing – Annual Roadside Mowing operations were completed August 28th. Brushing operations will commence the week of September 9th beginning in Sabine and will progress through the Township within budgetary allowances.

Spectacle Lake Road – The resident at #233 has constructed unauthorized structures on the road allowance. Some disturbance of the area had previously occurred during the recent construction of the new residence. The Township was in communication with their contractor and had requested details of the proposed remedy for Council approval. The resident has hired a different contractor and proceeded without approval. The resident has been verbally notified of the violation and formal notification is required pending discussion with Council.

Non-Operating Provincial Parks – Some progress on the jurisdictional issues is required prior to the beginning of the winter season.

Capital Equipment:

Track Excavator – The Tender was completed on August 27th and will close September 12th.

Crew Cabs – The Tender is being composed and is anticipated to be completed shortly.

Capital Projects:

Drainage Improvement – Some additional drainage improvements have been completed on Hay Creek Road, Park Street and Church Hill Street. Work will progress to the Sabine area and continue within budgetary allowances.

Road Improvements – Access to some high quality Recycled Asphalt Pavement has been made available to the Township at a cost of $80 per tandem load. It is proposed that we add some additional material to the end of Hay Creek Road to improve the surface and install material on a 50 metre section of Church Hill Street at Hwy. 60.

Engineering – An engineering design Request for Proposal for the reconstruction of Galeairy Lake Road and Paradise Road is being composed and will be released shortly.

Precast Washrooms – A precast supplier has informed the Township that a production run will occur late this fall and has received a quote for the supply of new privies that will be available for construction in early 2020.

COUNCIL MEETING
September 4, 2019

ACTION:

No action items

CORRESPONDENCE RECEIVED FOR INFORMATION

September 4, 2019

1) Parks and Recreation Ontario, RE: Assessing the Impact of Bill 108 on Municipal Parks and Recreation

2) Municipality of Dysart et al, RE: Bioheat Utility Initiative Workshop

3) Ministry of Finance, RE: Ontario Cannabis Legalization Implementation Fund

4) Elissa Hinschberger, RE: Resignation

From: Parks and Recreation Ontario
To: info@southalgonquin.ca
Subject: Assessing the Impact of Bill 108 on Municipal Parks and Recreation
Date: August 15, 2019 3:15:09 PM

Important information about the Impact of Bill 108 on municipal parks and recreation

To: Head of Council
From: Parks and Recreation Ontario

As you are aware, the Provincial Government, through the *More Homes, More Choice Act, 2019 (Bill 108),* has introduced significant changes to how Ontario's municipalities will plan and fund parks and recreation facilities in their communities. On June 6, 2019, Bill 108, the *More Homes, More Choice Act,* received royal assent. The Province describes this legislation as a plan to increase the amount of housing in Ontario by boosting supply. After careful review, Parks and Recreation Ontario (PRO), through consultation with its membership and key stakeholders, determined this Act could have a significant negative impact on how municipalities deliver parks and recreation facilities in their communities.

From our consultation, we have developed four key recommendations that we will be submitting to the Province as they review and prepare for implementation of the Act. These are:

1. The community benefits approach must meet the funding needs of all municipalities today and into the future;
2. Develop a Community Benefits Charge (CBC) cap and formula that is responsive to community-specific and growth-related needs;
3. Provide clarity on transition for in-progress planning applications; and
4. Ensure sufficient time and capacity for municipalities to transition to new CBC authority.

The issues and recommendations are described in further detail in our submission.

We are sharing recommendations with you as a resource to consider in your discussions with the Provincial Government, your local council, staff and key stakeholders. We are also aware that many of you may be meeting with provincial representatives at the upcoming annual AMO Conference and wanted to ensure that this information was available for these potential meetings. We ask that you please share this information with staff who may be preparing submissions on behalf of your municipality.

We appreciate your attention to this matter and your support to advance PRO's mission to provide every person equitable access to vibrant communities, sustainable environments, and personal health.

About PRO

PRO is a provincial association that works to advance the health, social and environmental benefits of quality recreation. We represent over 6,500 members in municipalities across

the province. Our members provide vital services and facilities to more than 85% of Ontarians. In all of PRO's submissions, we use evidence-based practices, resources and collaborative partnerships to ensure sound recommendations that reflect the unique voices of the variety of municipalities across Ontario.

prontario.org | pro@prontario.org

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Click here to unsubscribe from future mailings or send an email to pro@prontario.org
with 'Unsubscribe' in the subject line.

Municipality of Dysart et al

P.O. Box 389,
135 Maple Avenue,
Haliburton, Ontario K0M 1S0

www.dysartetal.ca

Andrea Roberts, Mayor
aroberts@dysartetal.ca

Tamara Wilbee, CAO
twilbee@dysartetal.ca

"The Heart of the Highlands"

Dear Municipal Colleagues,

I am writing to invite you to participate in a workshop on municipally-owned heat utility development, which will be held at Haliburton Forest on October 1, 2019.

The purpose of the workshop is to bring together municipal leaders in central and eastern Ontario to learn about modern large-scale wood heating and to discuss a potential partnership on development of local heating projects in our region.

As you may be aware, the Municipality of Dysart et al partnered with Haliburton Forest and TorchLight Bioresources in 2017 to establish a public-private utility corporation and to develop a district heating system and a central energy plant that would use sustainably harvested, locally-source wood chips to provide heat to 50 buildings in Haliburton Village. This district heating system approach has been widely adopted in Europe as an alternative to natural gas and/or individual building fuel deliveries.

Working with TorchLight Bioresources and Haliburton Forest, we secured $2.80 million from the Government of Ontario to finance the heat utility. Unfortunately, this funding was withdrawn upon the change in provincial government. We are now exploring alternative financing options, including the Investing in Canada Infrastructure Program. We believe there could be significant value in working with other municipalities. This is why we plan to attend the workshop being held at Haliburton Forest.

There is no cost to attend the workshop. Refreshments will be provided. The costs of workshop delivery are being covered by Centre for Research & Innovation in the Bio-economy. If you are unable to attend, the organizers would welcome an alternate representative of your municipality.

If you or a delegate from your municipality are interested in attending, please RSVP by contacting Jean Blair of TorchLight Bioresources by email at mjblair@tlbio.com.

Sincerely,

Andrea Roberts

Mayor Andrea Roberts,
Municipality of Dysart et al

Central-Eastern Ontario Bioheat Utility Initiative

Launch Workshop at Haliburton Forest

Overview

Haliburton Forest will host a workshop on central-eastern Ontario community bioheat development options on October 1, 2019. The workshop will be the start of a regional bioheat initiative that will aim to develop a public-private partnership (P3) utility for supply of renewable heat to communities in central and eastern Ontario that lack natural gas access. The heat utility would utilize local wood fuel, reduce GHG emissions, and create substantial regional employment in forest management, fuel production and logistics, and utility operations. It would also lower heating costs for community building owners. Participants at the bioheat utility workshop will be mayors (or alternates) of the municipalities in central-eastern Ontario that lack natural gas. CRIBE is supporting the workshop.

Background

Central-Eastern Ontario, specifically the area bound by Highway 11 in the west and 17 in the east, Algonquin Park in the north, and Highway 7 in the south, has the greatest concentration of population and communities that lack natural gas access in the province. It has also been economically challenged by job losses in the forest, manufacturing, and other natural resource industries.

TorchLight Bioresources, in partnership with Haliburton Forest and LinksEdge, is seeking to develop a cluster of heating utility projects, fuelled by sustainable local wood chips, that reduce heating costs and energy insecurity for communities in central-eastern Ontario. These projects would be developed in partnership with municipal governments and would create local jobs in fuel production, fuel logistics, and bioheat utility operation. In Europe, municipally-owned heat utilities fuelled by local wood chips are common. The proposed initiative would adapt this proven model for Ontario conditions and regulatory environment. It would also seek financing from the federal government for municipalities.

Purpose

The workshop purpose is to educate municipal leaders about the potential for bioheat adoption and heating utility development in their communities. The organizing team will seek support for establishment of a regional bioheat utility initiative, with participation of several municipalities. Subject to project financing, this regional initiative will establish a P3 (municipal-investor) bioheat utility in central-eastern Ontario serving multiple communities. The bioheat utility, owned by multiple municipalities and private investors, would make an application to the Government of Canada's Green Infrastructure program for funding the public sector financial contribution for >10 bioheat projects in central-eastern Ontario. Since the Government of Ontario selects investment priorities for these federal funds, a strategy for provincial prioritization of the bioheat utility proposal for central-eastern Ontario will be developed by initiative members.

TorchLight Bioresources Inc. | Ottawa
Tel: +1-613-532-7079 | Fax: +1-613-249-7487 | Email: info@tlbio.com
www.torchlightbioresources.com

Workshop Agenda

Tuesday, October 1st, 2019

9:30-10:30 am: Welcome and Presentations at Haliburton Forest Basecamp

- **Malcolm Cockwell, Managing Director, Haliburton Forest**
  Haliburton Forest: Ontario's Leader in Sustainable Forest Management
- **Jamie Stephen, Managing Director, TorchLight Bioresources**
  Ontario's Opportunity to Rebuild the Forest Sector with Bioheat
- **Andrea Roberts, Mayor, Dysart et al**
  Why Dysart et al Established a Bioheat Utility

10:30-10:45: Health Break

10:45-12:15: Presentations at Haliburton Forest Basecamp

- **Mathieu Leblanc, President, ACFOR Energy**
  Public Procurement in Atlantic Canada: The Basis for Bioheat Sector Development
- **Mike Rutter, Manager, Biothermic Wood Energy**
  Modern Wood Heating Technologies and Deployment in Ontario
- **John Rathbone, President, Rathco**
  District Heating Systems: Proven Municipal Utilities
- **Chris Walton, CEO, CRIBE**
  Network Support by Ontario's Centre of Research and Innovation in the Bio-Economy

12:15-1:00: Lunch at Haliburton Forest Basecamp

1:00-2:30: Central-Eastern Ontario Bioheat Utility Initiative

- Concept presentation by Jamie Stephen
  - P3 bioheat utility company with multiple municipality ownership
- Facilitated discussion by workshop participants
  - Interest in bioheat and P3 utility vs. business-as-usual
  - Value in partnership between municipalities
  - Financing projects – application for federal infrastructure funding
  - Engagement with Government of Ontario
  - Provincial policies – challenges, opportunities
  - Attracting private sector investment
- Snack

2:30-4:00: Tour of Haliburton Forest Activities and Forest Products Centre

4:00-4:15: Drive to Abbey Gardens Community Centre

4:15-4:30: Tour of Biothermic-supplied and installed Fröling wood pellet boiler at Abbey Gardens

4:30-5:00: Refreshments at Haliburton Highlands Brewing (located at Abbey Gardens)

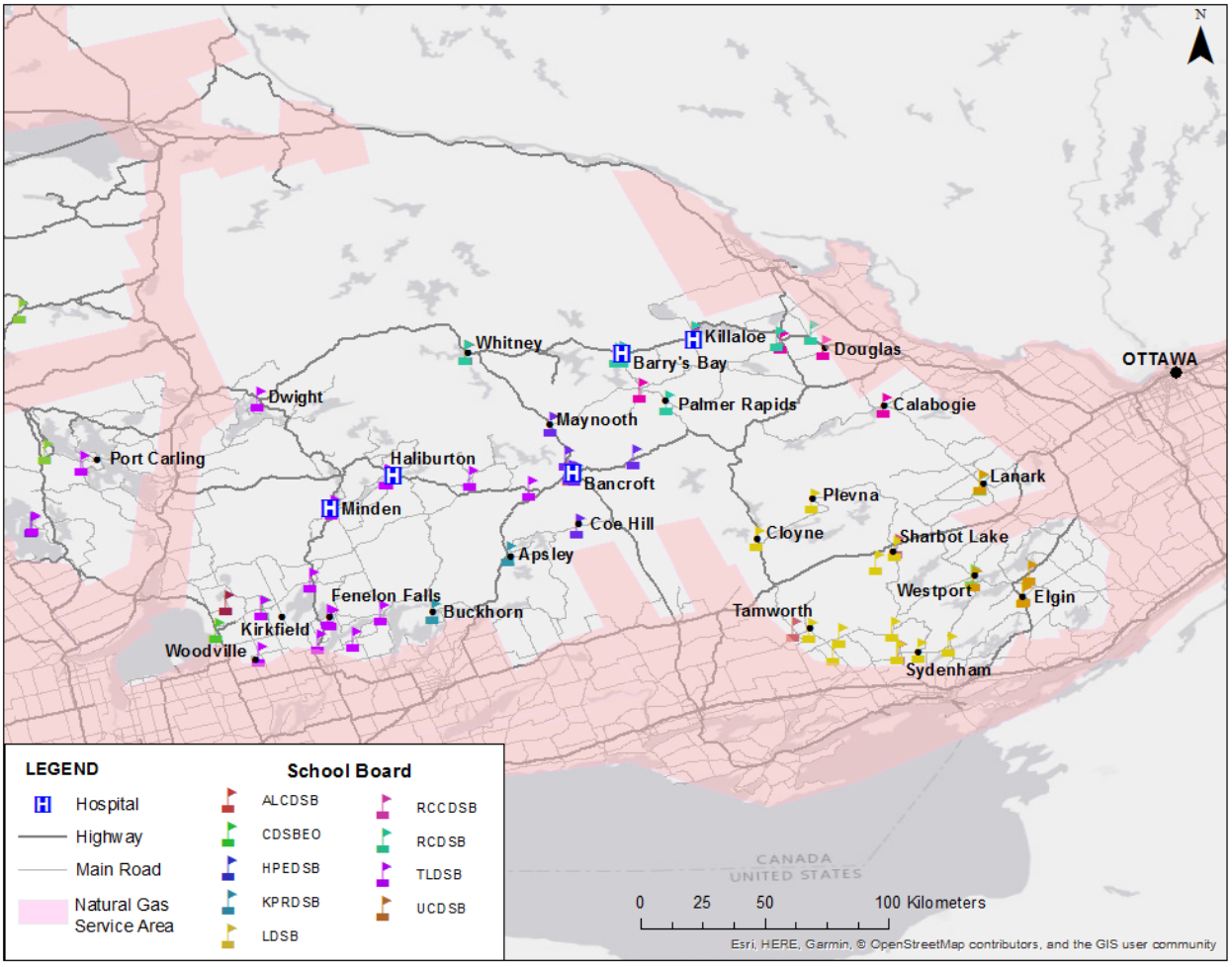
Workshop Invitees

The workshop participants will be primarily Mayors, or designates, from municipalities and townships in Central-Eastern Ontario that lack natural gas access. While county-level representatives may participate, P3 utilities are most likely to be developed at the municipal level. There will also be representatives from provincial and federal governments. The following municipalities/townships are invited. The longest drive for participants should be 3 hours.

- Municipality of Dysart et al
- Municipality of Highlands East
- Township of Minden Hills
- Township of Algonquin Highlands
- Township of Lake of Bays
- Township of Muskoka Lakes
- City of Kawartha Lakes
- Township of North Kawartha
- Municipality of Trent Lakes
- Wollaston Township
- South Algonquin Township
- Town of Bancroft
- Township of Hastings Highlands
- Township of Madawaska Valley
- Township of Killaloe, Hagarty and Richards
- Township of Brudenell, Lyndoch and Raglan
- North Algoma Wilberforce Township
- Township of Bonnechere Valley
- Addington Highlands Township
- Township of Greater Madawaska
- Township of Lanark Highlands
- Township of North Frontenac
- Township of Addington Highlands
- Township of Central Frontenac
- Village of Westport
- Township of Rideau Lakes
- Township of South Frontenac
- Township of Stone Mills

The geographic area of the municipalities and townships listed above is presented in Figure 1. This map shows the shows the public schools and hospitals currently heated with propane and/or heating oil.

Figure 1. Central-Eastern Ontario Schools and Hospitals



Ministry of Finance

Office of the
Deputy Minister

Frost Building South
7 Queen's Park Cr
Toronto ON M7A 1Y7
Tel.: 416 325-1590
Fax: 416 325-1595

Ministère des Finances

Bureau du
sous-ministre

Édifice Frost sud
7 Queen's Park Cr
Toronto ON M7A 1Y7
Tél. : 416 325-1590
Téléc. : 416 325-1595

August 14, 2019

Dear Treasurer:

Re: Ontario Cannabis Legalization Implementation Fund

In his August 13, 2019, letter to Heads of Council, the Minister of Finance provided an update on the Ontario Cannabis Legalization Implementation Fund ("Fund").

As you know, the Fund was announced in 2018 as a $40 million initiative over two years to help municipalities with the implementation costs of recreational cannabis legalization. In early 2019 payments totalling $30 million were processed.

The government has since made an investment of $3.26 million to support enhanced enforcement against illegal cannabis operations. An investment of $3.06 million this year is enabling enhanced enforcement through provincial joint forces cannabis enforcement teams, led by the Ontario Provincial Police, and a targeted investment of $200,000 to the Toronto Police Service is supporting their efforts to combat illegal cannabis operations in the City of Toronto.

The government will distribute the remaining $6.74 million from the Fund this month as follows:

- Funding will be provided on a per household basis to municipalities that did not opt-out of hosting retail stores as of January 22, 2019, adjusted so that each recipient municipality will receive at least $5,000.
- Lower-tier and upper-tier municipalities will receive funding based on 50% of their households. Upper-tier municipalities will receive funding in relation to opt-out decisions made by the lower-tier municipality. If a lower tier municipality opted-out, the upper tier municipality will not receive funding on a per household basis in relation to that municipality.

The attached allocation notice sets out the amount your municipality will receive as the third payment from this Fund. These funding amounts will also be posted on the Ministry of Finance's website at www.fin.gov.on.ca/en/budget/oclif/ this month.

…/cont'd

As a reminder, municipalities must use the money they receive from the Fund solely for the purpose of paying for implementation costs directly related to the legalization of cannabis. Examples of permitted costs include:

- Increased enforcement (e.g., police, public health and by-law enforcement, court administration, litigation)
- Increased response to public inquiries (e.g., 311 calls, correspondence)
- Increased paramedic services
- Increased fire services
- By-law / policy development (e.g., police, public health, workplace safety policy)

Municipalities must also adhere to the terms and conditions set out in the November 26, 2018 letter regarding ineligible use of funds, transfer of funds between upper-tier and lower-tier municipalities, and record keeping.

Questions regarding the Fund can be directed to the Ministry of Finance at: OCLIF@ontario.ca

Sincerely,

Original signed by

Greg Orencsak
Deputy Minister

Attachment

c: Paul Boniferro, Deputy Attorney General
Laurie LeBlanc, Deputy Minister of Municipal Affairs and Housing
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project, Ministry of Finance
Allan Doheny, Assistant Deputy Minister, Provincial-Local Finance Division, Ministry of Finance
Renu Kulendran, Executive Director, Ontario Legalization of Cannabis Secretariat, Ministry of Attorney General
Kate Manson-Smith, Assistant Deputy Minister, Local Government and Planning Policy Division, Ministry of Municipal Affairs and Housing
Pat Vanini, Executive Director, Association of Municipalities of Ontario

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AUG 21 2019

To whom it may concern,

This is my formal letter of my resignation from the volunteer fire department. I appologize if this inconveniences anybody but it is no longer an interest of mine to be part of the department for personal reasons. I would like to thank you for the opportunity to be part of this crew for the short period of time I was a volunteer.

Best wishes,

Elissa Hinschberger