

TOWNSHIP OF SOUTH ALGONQUIN
ROADS COMMITTEE MEETING – MINUTES

On Thursday, September 8, 2016 the Roads Committee held a meeting.

Council Present: Mayor Jane Dumas
Councillor John Brown
Councillor Joe Florent, Chair
Councillor Dave Harper
Councillor Richard Shalla
Councillor Linda Thom

Township Staff Present: Carla Gatley, Deputy Clerk
Dave Gatley, Works Superintendent
Tracy Cannon, Municipal Operations Clerk- Recording Secretary

Regrets: Councillor Bill Rodnick

Chair of the Roads Committee, Councillor Florent called the meeting to order at 7:00 p.m.

ADDITIONS/AMENDMENTS TO THE AGENDA:

- New Business - Public Works Employee AZ Licence
Recreation - Snowmobile Parking Areas

ADOPTION OF THE AGENDA:

Moved by: D. Harper **Seconded by: L. Thom**

To adopt the agenda as prepared for the Roads Committee meeting of Thursday, September 8, 2016 as circulated and amended.

DISCLOSURE OF PECUNIARY INTEREST:

- Councillor Harper, Item # 5 – Sale of Road Allowance and Shoreline Road Allowance

DELEGATIONS/PRESENTATIONS

- Beverley Moore, Robert Ogilvie and Rene Bertrand, residents of the Aylen Lake area and members of the Aylen Lake Community Association expressed the need to pave Aylen Lake Road. Ms. Moore also provided a written document that included the Economic, Health and Safety, and the Environmental concerns why the Aylen Lake Road should be paved.
- Ms. Moore, Mr. Ogilvie and Mr. Bertrand expressed gratitude for the waste management program, installation of the new dock at Aylen Lake and the Strategic Plan.
- It was expressed that the Township has applied for grants in the past to apply a hard surface treatment to Aylen Lake Road, however was unsuccessful. It was emphasized that a lot of infrastructure grants are being distributed to Urban Centres not Northern/Rural Centres, however the Township will consider the services of a grant writing company to investigate and apply for available funding for the proposed project. It was expressed that the Township is currently investigating hard surfacing and drainage improvements to Aylen Lake Road. It was also emphasized that if the project is successful that only the Aylen Lake Road would be included in the Aylen Lake Road

project, not the secondary roads within the Aylen Lake area.

- Ms. Moore, Mr. Ogilvie and Mr. Bertrand offered to support the Township in applying for funding and if necessary volunteered to contact the Federal and Provincial Governments.
- Currently, the Works Department schedule does not include a hard surface treatment to Aylen Lake Road, however drainage improvements have been added to the Works Department schedule for this fall.

Ms. Moore, Mr. Ogilvie and Mr. Bertrand exited the meeting at 7:37 p.m.

UNFINISHED BUSINESS:

- The Committee reviewed and discussed the maps provided for the requested sale of a road allowance and the shoreline road allowance. Staff to investigate fees from past sales. Staff will also bring forward a resolution at the next regular council meeting.

NEW BUSINESS:

- Reviewed and discussed the Asset Management Plan and possible capital projects for 2017.
- D. Gatley provided a sample of possible Gas Tax projects that included a multi-year approach to pave and conduct drainage improvements to Aylen Lake Road and to resurface and conduct drainage improvements to Spectacle Lake Road.
- D. Gatley has been in contact with Lovely Devaya, Administrative Assistant- Federal Gas Tax regarding recipient requirements and the changes to the agreement. Natasha Hinze, Municipal Finance Manager will investigate the capital projects and how the gas tax funds were allocated between 2000 and 2004, as requested by Ms. Devaya.
- Currently, there is \$40,000.00 remaining in the 2016 budget dedicated to road projects.
- The OCIF (Ontario Community Infrastructure Fund) has increased from \$25,000.00 to \$50,000.00 for 2017. The 2016 OCIF funding was allocated to the Mill Street and First Avenue project. D. Gatley will contact Chris Drost, Grant Writing Solutions to investigate additional funding available through OCIF.
- Drainage improvements have been completed on Spectacle Lake Road.
- It was suggested that the Roads/Waste Committee meetings be scheduled once a month until at least December to discuss capital road projects as per the Asset Management Plan.
- Staff received a written request from a resident that there is scattered waste at the entrance of Spectacle Lake Road. The resident also requested “No Dumping” signs be erected in this area. There was also a verbal report of a lot of illegal dumping and scattered litter at the turn around on Highway 60 near the boundary between South Algonquin Township and Madawaska Valley Township. Carillion Canada and the Ministry of Transportation is aware of the illegal dumping at the turnaround. Staff will notify the Ministry of Transportation of the request to erect a sign just off Highway 60 on Spectacle Lake Road, as the area is on Highway road allowance. Staff will also inquire as to when the debris will be cleaned up at the park east of Madawaska.
- Staff to investigate the use of the gravel pit off Highway 127 and to inquire with BEI that in the event there is a surplus of gravel from the highway job, the Township would be interested in purchasing it.

- Employee # 135 has investigated the requirements to obtain an AZ licence. The cost is \$105.00 and he is currently investigating the use of a truck for the cost of fuel. He will proceed with the written test as soon as time warrants.

RECREATION

- D. Gatley, Works Superintendent notified Cheryl Reid, President of the Opeongo Snowbirds Snowmobile Club of the new parking area on Hay Creek Road. Ms. Reid will start advertising the parking area on their Facebook page, maps etc. The snowmobile club is anticipating to start flagging and erecting signage on trails in November and may have a parking sign to erect at the new parking area.
- To date staff has not received permission from the Ministry of Natural Resources and Forestry to use the proposed area in Madawaska for parking. Staff will advise Ms. Reid once the proposed parking area is approved.
- Concerns were expressed that the stone wall adjacent to the Whitney Fire Hall may become a hazard in the winter and should be removed. It was suggested to remove the stone wall and during the winter months make a snowbank to act as a barrier between the Fire Hall and the snowmobile parking areas.

Moved by: J. Brown

Seconded by: L. Thom

To adjourn the Roads Committee meeting of September 8, 2016 at 8:54 p.m.

Councillor Joe Florent/Chairperson

Tracy Cannon, Municipal Operations Clerk
Recording Secretary